

## Operations Subcommittee Meeting

Tuesday, July 12, 2011

10:00 a.m. – 10:43 a.m.

The Southeast Florida Regional Partnership's (Partnership) Operations Subcommittee met at the South Florida Regional Transportation Authority, located at 800 NW 33<sup>rd</sup> Street, Suite 100, in Pompano Beach, Florida and via webinar.

### Meeting Attendees:

The meeting commenced at approximately 10:12 a.m. and concluded at 11:36 a.m. In attendance for the meeting were the following Executive members (listed in alphabetical order):

1. Ramon Trias, Chair
2. Barrington Wright

Ramon Trias welcomed the Operations Subcommittee members to the meeting. A quorum was not present. It was recommended by the Chair that the meeting would be formally classified as a workshop of the Subcommittee and the approval of meeting minutes will be deferred to when there is a quorum.

The Subcommittee workshop went over a Statement of Qualification (SOQ) update given by Marcela Cambor. Ms. Cambor made note that the last day to submit questions by potential respondents would be Thursday, July 14, 2011 and that we were currently in a cone of silence pertaining to the selection of a master consultant. She also informed the Subcommittee that the management team would meet on Saturday, July 23, 2011, to format requirements of respondents and would forward their list of instructions to the Technical Review Committee of the Operations Subcommittee, which is charged with selecting a master consultant team. Following the update, a discussion occurred on recommendations of approach in narrowing down potential respondents and the soliciting of work from Consortium members within the scope of the Statement of Qualification (SOQ).

Mr. Trias gave a statement of confidence to the management team and requested a formal process in writing on how respondents may or may not be selected in the SOQ process. Ms. Cosio Carballo stated that the management team would look at various ranking system approaches in full detail and review submitted forms posted by respondents on the SOQ website so that the Technical Review Committee can narrow down potential respondents. Ms. Carballo also stated that the SOQ submittal deadline was Friday, July 22, 2011, and the interview day for highest ranking teams begin on Friday, August 19, 2011.

The meeting was adjourned at approximately 10:43 a.m.