

## SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #4

From: SEFRP Staff

Date: June 1, 2012 Meeting

Subject: Minutes of the March 30<sup>th</sup> Meeting

The Southeast Florida Regional Partnership's (Partnership) Executive Committee met at the offices of the Broward County Metropolitan Planning Organization located at 100 West Cypress Creek Road, Suite 850, in Fort Lauderdale.

### Meeting Attendees:

The meeting commenced at approximately 10:25 a.m. and concluded at 12:18 p.m. In attendance were the following Executive Committee members (listed in alphabetical order):

- Commissioner Heather Carruthers
- Doug Bournique
- Art Cobb
- Carla Coleman
- Commissioner Peter O'Bryan
- Commissioner Ed Fielding
- Mayor Samuel Ferreri, Chair
- Kevin Foley
- Commissioner Suzanne Gunzburger
- Tom Gustafson (attended via webinar)
- Commissioner Karen Marcus
- Jack Osterholt
- William Perry
- Kelly Smallridge (attended via webinar)
- Phil Steinmiller (attended via webinar on behalf of District VI Secretary Gus Pego)
- Ramon Trias
- District IV Secretary James Wolfe
- Barrington Wright

### Excused Absence

- Michael Spring
- Ed Swift
- Norm Taylor

The Chair, Mayor Ferreri, called to order the Executive Committee Meeting at 10:30 a.m. Mr. Eric Swanson of staff called the roll and determined a quorum was present. The Chair welcomed members and reviewed the agenda. The Chair requested minor changes to the agenda and a

motion was offered by Commissioner Suzanne Gunzburger and seconded by Mr. Ramon Trias, to approve the list of activities on the agenda as presented. The motion was unanimously approved. Following the approval of the agenda was a motion by Commissioner Suzanne Gunzburger seconded by Mr. Trias for approval of the January 27th meeting minutes. The motion carried unanimously.

Jim Murley, Project Director, discussed and introduced the proposed new management structure, which included (1) job descriptions and bios for the new Project Director and Partnership Coordinator positions; and (2) a staff recommendation that the Executive Committee approve the amended management structure and accept the Selection Committee's recommendations to fulfill Project Director and Partnership Coordinator/HUD Point of Contact Positions as proposed. A motion for approval of the amended management structure, which includes Marcela Cambolor-Cutsaimanis as Project Director, and Isabel Cosio Carballo and Kim Delaney as Partnership Coordinators for both South Florida and Treasure Coast respectively was offered by Commissioner Karen Marcus and seconded by Commissioner Suzanne Gunzburger. Ms. Cosio Carballo will also serve as HUD Point of Contact. The motion carried unanimously.

Following the management structure motion, Mr. Trias, chair of the Operations and Budget Subcommittee (OBS), introduced the proposed budget amendments and monitoring structure; and described how the Operations OBSs guidance steered this process. Jim Murley elaborated that staff, directed by the Executive Committee and the OBS, amended the HUD approved budget and established a monitoring document to track the Regional Vision and Blueprint's progress within the projected timeline and available funds. A motion to adopt the budget amendments proposed by staff was offered by Commissioner Karen Marcus and seconded by Mr. Trias. The motion carried with one nay from Mr. Tom Gustafson. *{For more information regarding the budget amendments, please see the Partnership website}.*

Following the budget and monitoring structure motion, Marcela Cambolor-Cutsaimanis, the new Project Director, introduced and presented the revised Timeline and gave an update on the project status, followed by an update by Mr. Joe Kohl, a member of the SCI Master Consultant Team. Ms. Cambolor and Mr. Kohl discussed the latest revised project schedule detailing various tasks of the workplan with associated product due dates.

Following the project update, minor amendments/language clarification for Action Plan #1 was introduced by Marcela Cambolor-Cutsaimanis. She commented that the proposed changes stemmed from comments and/or concerns by Partners and stakeholders involved in the process, as well as from technical issues with the Consultant Team and staff encountered as the project progresses. Action Plan #2 was also introduced to commence public outreach and engagement activities related to tasks 3, 4 & Subtasks 5.1 – 5.4 and 5.9. A motion was offered by Commissioner Peter O'Bryan and seconded by Mr. Art Cobb for approval of the proposed Action Plan Approval and Amendment Process and the adoption of Action Plan #2. The motion carried with one nay from Tom Gustafson. *{For more information regarding specific tasks currently underway, please see Action Plan # 2 on the Partnership website}.*

Mr. Santanu Roy, HDR Engineering (consultant team), gave a presentation on Travel Demand Modeling within the Workplan of the Southeast Florida Regional Vision and Blueprint for Economic Prosperity. His presentation reviewed 2010 baseline modeling, 2060 trends and alternative scenario modeling for current conditions and future trends. *{For a copy of Mr. Roy's presentation, please see the Partnership website}.*

Following the consultant update, Carla Coleman, Chair of the Organization and Equity Subcommittee gave an update on the subcommittee's effort to populate membership slots and

provide recommendations for chairs and vice-chairs for the Partnership Work Groups. Ms. Coleman requested additional volunteers from the Executive Committee for the initiation of the Work Groups. Listed below are the work groups and convening volunteers thus far.

**Work Groups** Education, Workforce, and Economic Development

- A. Development Patterns (Housing, Transportation, Healthy Communities)
  - Barrington Wright
  - Jim Wolfe
  - Kristin Jacobs (possible)
- B. Climate Resiliency
- C. Environment, Natural Resources and Agriculture
  - Ed Fielding
- D. Community Assets and Culture
  - Suzanne Gunzburger
- E. Inclusive Regional Leadership & Equity

Mr. Kevin Foley expressed interest in participating but did not specify a work group.

Mr. Murley presented general announcements that included (1) staff has been working with the Department of Economic Opportunity to facilitate workshops to update Comprehensive Economic Development Strategies (CEDS) from South Florida and Treasure Coast Regions; and (2) staff has been asked to prepare a briefing to the U.S. Senate regarding the CEDS coordination with the State of Florida, the integration of federal dollars from different agencies, and working with the private sector.

The Committee was polled by Ms. Cambor-Cutsaimanis regarding their preference for the location of the first Regional Summit. The consensus was to select an initial, centrally located site.

During discussion, it was determined that the next Executive Committee will be rescheduled to Friday, June 1, 2012, at the offices of the Broward Metropolitan Planning Organization.

The meeting ended at 12:48 p.m.

Agendas and other material mentioned above are available on the Council's website under Southeast Florida Regional Partnership ([www.sfrpc.com/Regional%20Partnership.htm](http://www.sfrpc.com/Regional%20Partnership.htm)).