

Executive Committee Meeting

Friday, January 27, 2011

10:33 a.m. – 12:48 p.m.

DRAFT MEETING MINUTES

The Southeast Florida Regional Partnership's (Partnership) Executive Committee, met at the offices of the Broward County Metropolitan Planning Organization located at 100 West Cypress Creek Road, Suite 850, in Fort Lauderdale.

Meeting Attendees:

The meeting commenced at approximately 10:33 a.m. and concluded at 12:48 p.m. In attendance for the meeting were the following Executive Committee members (listed in alphabetical order):

- Commissioner Heather Carruthers (attended via webinar)
- Doug Bournique
- Commissioner Peter O'Bryan
- Commissioner Ed Fielding
- Mayor Samuel Ferreri, Chair
- Kevin Foley
- Mayor Suzanne Gunzburger
- Tom Gustafson
- Commissioner Karen Marcus
- Phil Steinmiller (attended via webinar on behalf of District VI Secretary Gus Pego)
- Norm Taylor
- Ramon Trias
- District IV Secretary James Wolfe
- Barrington Wright

Excused Absence

- Carla Coleman

The Chair, Mr. Ferreri, called to order the Executive Committee Meeting at 10:33 a.m. Mr. Eric Swanson of staff called the roll and determined a quorum was present. The Chair welcomed members and reviewed the agenda. The Chair requested changes to the agenda and a motion was offered by Suzanne Gunzburger and seconded by Ramon Trias, to approve the list of activities on the agenda as presented. The motion was unanimously approved. Following the approval of the agenda, a motion was offered by Suzanne Gunzburger and seconded by Ramon Trias, for approval of the October 28th meeting minutes. The motion carried unanimously.

Jim Murley, Project Director, made general announcements that included highlighting (1) the addition of John Kaliski to the management team, serving as Senior Regional Advisor; (2) a visit by Shelley Poticha (Director of Sustainable Housing and Communities, HUD) on February 15 -16, to engage in a roundtable discussion on the issues and opportunities that face Southeast Florida; (3) and, the Department of Economic Opportunity's (DEO) Stakeholder Forums in the Treasure Coast and South Florida Regions. Mr. Murley noted that the Stakeholders Forum will be an

opportunity to sequence the Education, Workforce, and Economic Development Working Group. *{Recordings and additional information of Ms. Poticha's visit is available at: <http://www.sfrpc.com/Regional%20Partnership/meetings.htm>.*

Following the general update, Peter O'Bryan provided recommendations from the Organization and Equity Subcommittee by way of report. Mr. O'Bryan introduced (1) excerpts and revisions from the Statement of Organization, which included 4.2 – Membership and 5.0 – Work Groups; (2) a report detailing assignments and candidates agreed upon by the Subcommittee; (3) and, the Membership Criteria Matrix with agreed upon candidates for ratified approval by the Executive Committee. A motion was offered by Kevin Foley and seconded by Karen Marcus, to ratify the amendments to the Statement of Organization. The motion was unanimously approved. Following the approval of the ratified amendments, a motion was offered by Karen Marcus and seconded by Doug Bournique, for approval of the Executive Committee Nominees recommended by the Organization and Equity Subcommittee. The motion carried unanimously. Listed below includes a list of recently ratified Executive Committee Members.

New Executive Committee Candidates & Applicable Membership Criteria:

1. Jack Osterholt, SFRPC Executive Director Appointee
2. Art Cobb, TCRPC: Underrepresented Populations
3. Kelly Smallridge, Business Development Representative
4. William Perry, Business Development Representative
5. Michael Spring, Culture Representative
6. Ed Swift, Tourism Representative

Following a discussion of Executive Committee candidates, Eric Swanson of staff presented the Work Group Formation & Selection Process Proposal, highlighting turn key work groups (please see list below); and the proposed process to initiate, which included next steps and the development of a protocol sheet for use by conveners. Mr. Swanson requested conveners (volunteers) from the Executive Committee, to help sequence the population of the Work Groups and eventual selection of a chair and vice chair. It was noted that a follow-up meeting for the Organization and Equity Subcommittee will be scheduled to address additional nominees to the Executive Committee and to select additional conveners for the 1st phase of initiated work groups. A motion was offered by Suzanne Gunzburger and seconded by Ramon Trias, to approve the Work Group Formation & Selection Process Proposal. The motion carried unanimously. Listed below are the 1st and 2nd phases of work groups and convening volunteers thus far.

1st Phase of Initiated Work Groups:

- A. Education, Workforce, and Economic Development
- B. Development Patterns (Housing, Transportation, Healthy Communities)
 - Barrington Wright
 - Jim Wolfe
 - Kristin Jacobs (possible)
- D. Climate Resiliency

2nd Phase of Initiated Work Groups:

- C. Environment, Natural Resources and Agriculture
 - Ed Fielding
- E. Community Assets and Culture
 - Suzanne Gunzburger
- F. Inclusive Regional Leadership & Equity

The Management Team gave an update on SCI federal grant activities, which included (1) grant expenditures for 2011; (2) the agreement for services for the Southeast Florida Regional Vision and Blueprint for Economic Prosperity (RVB); (3) and, a review of the first Action Plan for the implementation of the RVB. A spirited discussion occurred over a need to see more of a financial breakdown, consisting of bi-monthly reporting (% of completion for each task) tied to components (task/sub-tasks) to measure progress; detailed scheduling of the workplan; as well as a breakdown of indirect cost and associated expenditures to foster a transparent process. Following the discussion, a motion was offered by Suzanne Gunzburger and seconded by Tom Gustafson, to approve the first Action Plan for the implementation of the RVB. The motion carried unanimously.

Following the update on federal grant activities, Dr. Jennifer Jurado, Director of Broward County's Natural resources Planning and Management Division, gave a presentation on the proposed pilot implementation grant for the Southeast Florida Regional Climate Change Compact. Dr. Jurado outlined the importance of the Compact to mitigate the causes and adapting to the consequences of climate change. She explains the purpose of the Compact agreement is to assist the Southeast Florida Regional Partnership in developing regional climate strategies, providing piloted implementation as part of climate resiliency efforts in support of HUD's Sustainable Communities Initiative Grant, and integrate Regional Climate Compact progress indicators into the Southeast Florida Partnership initiatives, which will include guidance and a framework to assist northern counties in Southeast Florida.

The motion for recommended approval of the contract contingent to Committee comments and recommendations was raised by Ed Fielding and seconded by Doug Bourneque. The motion carried with two nays from Peter O'Bryan and Ramon Trias. Listed below include proposed amendments to the draft agreement by the Executive Committee as a whole, which is also subject to SFRPC's guidelines, recommendations and approval.

Proposed Amendments to the Draft Agreement by the Executive Committee

- Ensure that the scope of work in the agreement between the SFRPC and Broward County for Regional Climate Action Planning and Pilot Implementation is guided by the Southeast Florida Regional Partnership Steering Committee (Exhibit A; title and paragraph 2).
- Work with SCI working groups who will identify and recommend suitable demonstration projects to leverage Compact/Partnership resources, expertise and ideas; and integration of Regional Climate Compact progress indicators into the Southeast Florida Regional Partnership Initiatives (Exhibit A; paragraph 3)
- Provide technical assistance and planning support - work with the SFRPC and SCI as a representative of the Southeast Florida Climate Change Compact (Exhibit A; Specific Responsibilities #1).
- Support the Climate Resilience Work Group to be convened by the SCI. (Exhibit A; Specific Responsibilities #1A).
- Include coordination with the Executive Directors of the SFRPC, TCRPC, SCI, and consultants conducting work on the SCI project (Exhibit A; Specific Responsibilities #1A).
- Pilot implementation of climate action strategies - Work regionally and in collaboration with the SFRPC and SCI to pilot the implementation of key climate action strategies of

regional relevance with a focus on those that will help to advance resiliency and sustainability (Exhibit A; Specific Responsibilities #2).

- Provide for continued coordination with partner Counties in the Southeast Florida Regional Climate Change Compact and SCI to enhance regional action strategies, such as with the integration of public health recommendations and implementation (Exhibit A; Specific Responsibilities #2A).

Isabel Cosio Carballo gave an update on federal grant activities, which included (1) information on the Partnership Delegation representing Southeast Florida at the Policy Link Conference in November; (2) the high level of activity with grant submittals in Southeast Florida, which are reviewed by Ms. Carballo for Preferred Sustainable Status points; (3) an announcement that HUD will fund Capacity Building Intermediaries to support our efforts as a Partnership.

The meeting ended at 12:48 p.m.

Agendas and other material mentioned above are available on the Council's website under Southeast Florida Regional Partnership (www.sfrpc.com/Regional%20Partnership.htm).