

Organization and Equity Subcommittee
Meeting

Monday, May 23, 2011

4:00 p.m. – 5:24 p.m.

DRAFT MEETING MINUTES

The Southeast Florida Regional Partnership's (Partnership) Organization and Equity Subcommittee met at the South Florida Regional Planning Council, located at 3440 Hollywood Boulevard, Suite # 140, in Hollywood, Florida and via webinar.

Meeting Attendees:

The meeting commenced at approximately 4:00 p.m. and concluded at 5:24 p.m. In attendance for the meeting were the following Executive members (listed in alphabetical order):

1. Carla Coleman, Chair
2. Samuel Ferreri, Vice Chair
3. Tom Gustafson
4. James Murley
5. Peter O'Bryan

Phil Steinmiller attended the meeting on behalf of Secretary Pego who was excused because of a previous commitment. Mayor Carruthers was also excused.

A quorum was present.

In attendance at the meeting were the following staff members (listed in alphabetical order):

1. Mike Busha, Executive Director, Treasure Coast Regional Planning Council
2. Isabel Cosio Carballo, South Florida Regional Planning Council
3. Kim Delaney, Treasure Coast Regional Planning Council
4. Jack Osterholt, Executive Director, South Florida Regional Planning Council
5. Eric Swanson, South Florida Regional Planning Council

Chair Coleman welcomed the Organization and Equity Subcommittee members to the meeting. Mr. Gustafson observed that a quorum was absent at the May 11th subcommittee meeting and decisions made at that time would need to be ratified at the next meeting where there is a quorum. Ms. Coleman then deferred the review of minutes to the end of the meeting so that amendments to the minutes could be discussed.

Ms. Carballo and Mr. Kaliski reviewed the draft Statement of Organization and highlighted the updates offered by staff regarding the make-up of the governing board including membership, roles and responsibilities, attaining quorum and expansion of the initial Executive Committee. It

was observed by Mr. Gustafson that the language in the draft Statement of Organization does not exactly track what was written at the time of the application.

During the review of the draft Statement of Organization, the challenge of ensuring a diverse balance of public, private, and nonprofit partners, viewpoints, and issues across the seven counties while keeping the Executive Committee to a manageable size to ensure the ability to achieve a quorum was briefly discussed. Carla Coleman motioned for a consensus, which was unanimously supported by the Subcommittee, that there will be no formal motions related to the draft Statement of Organization at today's meeting and that further discussion would occur once the draft Statement of Organization is finalized by staff.

Ms. Carballo reviewed the Partnership Organization Chart which was prepared by staff. Prior to Subcommittee discussion, Chair Coleman expressed her gratitude to staff for putting the materials together. Following the review of the staff version, Mr. Gustafson presented an amended version. Following a brief discussion, Mr. Gustafson recommended that two of the work groups be amended. The Subcommittee agreed and "Health" was moved from Community Assets and Culture to the Development Patterns Work Group as (Housing, Transportation, and Healthy Communities). The revised Organizational Chart will be presented to the Executive Committee for its review.

Ms. Carballo updated the Subcommittee on the HUD approved Consortium Agreement and efforts underway to meet the upcoming reporting deadline. She reviewed the revised structure of the Consortium Agreement. The Consortium Agreement includes goals; purpose of the agreement; roles and commitments; governance structure and decision-making; partner roles and commitments; accountability; joinability; and public engagement. Following the update, a discussion began regarding the issues of roles and commitments (No. 4) and accountability (No. 7) of the Consortium Agreement. Following the update, Mr. Gustafson motioned, and was seconded by Vice Chair Samuel Ferreri, that the Consortium Agreement to be forwarded to the Executive Committee for final approval.

The meeting was adjourned at approximately 5:24 p.m.