



MEMORANDUM

AGENDA ITEM #III.H

DATE: SEPTEMBER 12, 2011
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2010-11 OPERATING BUDGET AMENDMENT

Background

Staff has prepared the final amendment to the Fiscal Year 2010-11 Budget and Work Program for your approval. The attached summaries of Revenues and Expenditures present the budget approved by the Council in July 2011 alongside the amended budget submitted for your approval today. The budget is presented in "funds" format - the Special Revenue Funds are subdivided into Federal, State and Local categories.

Revenues

The final Council operating budget for 2010-11 has been adjusted to \$2,869,328, down from the \$3,151,850 approved in July 2011, a decrease of 9.0%. The core budget, without pass-through funds, is projected at \$2,411,328.

Changes in projected revenue are shown in components of the Special Revenue Funds, as a result of funds carried forward from the previous fiscal year, the development of new grants and projects, and grants and projects that were not funded as initially projected. Pass-through funding associated with the Sustainable Communities Initiative funded by the U.S. Department of Housing and Urban Development has been adjusted downward by \$300,000 in the current fiscal year, and moved forward to next fiscal year.

Expenditures

Only minor adjustments in expenditures are presented in the final budget when compared to the budget amended in July. Contracts and pass-through expenses are reflected in the category of non-recurring professional services.

Recommendation

Staff recommends approval of the amended FY 2010-11 Budget and Work Program.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 AMENDED OPERATING BUDGET, SEP/11**

REVENUES	FY 2010-11 (Adopted Jul/11)	FY 2010-11 (Proposed Sep/11)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$306,271	\$306,271
Miami-Dade County	\$436,178	\$436,178
Monroe County	\$13,664	\$13,664
Interest Income	\$500	\$500
TOTAL GENERAL FUND	\$756,613	\$756,613
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$1,861,613	\$1,583,686
CDC / MDCHD - Miami-Dade Healthy Food Access	\$41,667	\$41,667
DHS / RDSTF - Interoperable Emergency Communications (4)	\$166,812	\$173,832
DHS / RDSTF - Palm Beach Sherrif's Office Crime Analysts (5)	\$210,000	\$210,000
DOE - Clean Cities Coalition	\$65,152	\$65,152
DOE - Energy Efficiency Block Grants RLF	\$61,879	\$61,879
EDA - Economic Development District Planning (3)	\$58,914	\$70,293
EDA - Revolving Loan Funds Administration	\$295,000	\$295,000
EPA - Brownfields Administration	\$20,000	\$20,000
FDEM - Hazardous Materials Emergency Planning - HMEP (2)(6)	\$67,189	\$67,189
FTA - Miami-Dade County MPO (2)	\$25,000	\$28,674
HUD - Sustainable Communities Initiative (7)	\$850,000	\$550,000
State Funded Projects	\$311,224	\$312,144
DCA - Florida Department of Community Affairs (2)	\$224,541	\$224,541
FDEM - Local Emergency Planning Committee - Staff (2)	\$40,909	\$41,829
FDEM - Hazards Analysis in Monroe County	\$2,715	\$2,715
FDEM - Training and Exercise Program	\$29,559	\$29,559
OTTED - Small Business Bridge Loan Administration	\$13,500	\$13,500
Local Funded Projects	\$222,400	\$216,884
Broward County Micro Loan Fund	\$4,000	\$4,000
Coordinating Council of Broward - CCB (2)	\$35,000	\$29,484
Development of Regional Impact (DRI) Fees	\$50,000	\$50,000
Monroe County Marina Siting Plan	\$10,000	\$10,000
SFRTA - Transportation Oriented Development	\$100,000	\$100,000
South Florida Economic Forecasting Partnership	\$8,400	\$8,400
State Road 7 Partnership	\$15,000	\$15,000
TOTAL SPECIAL REVENUE FUNDS	\$2,395,237	\$2,112,714
GRAND TOTAL	\$3,151,850	\$2,869,328

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 AMENDED OPERATING BUDGET, SEP/11**

EXPENDITURES	FY 2010-11 (Adopted Jul/11)	FY 2010-11 (Proposed Sep/11)
Salaries and Leave	\$1,372,000	\$1,386,000
Fringe Benefits	\$384,160	\$388,080
Occupancy	\$296,000	\$296,000
Equipment, Furniture	\$4,000	\$4,000
Office Automation	\$56,000	\$54,000
Supplies (4)	\$18,000	\$18,000
Communications, Postage	\$15,000	\$15,000
Printing, Advertising, Notices	\$8,000	\$8,000
Travel (4)	\$50,000	\$48,000
Professional Development	\$33,000	\$33,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$15,790	\$19,348
Subtotal	\$2,271,950	\$2,289,428
Nonrecurring Professional Services	\$758,000	\$458,000
Legal Services	\$78,000	\$78,000
RLF Legal Fees	\$5,000	\$5,000
Financial Services	\$38,900	\$38,900
Subtotal	\$879,900	\$579,900
TOTAL	\$3,151,850	\$2,869,328
Core Operating Expenses (8)	\$2,393,850	\$2,411,328

Numbered Notes

(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
(2)	The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).
(3)	The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).
(4)	Includes estimated contract (pass-through) revenues and expenditures of \$30,000 in 2010-11 related to a regional interoperable communications full-scale exercise.
(5)	Includes estimated contract (pass-through) revenues and expenditures of \$189,000 in 2010-11 related to external hiring of crime analysts for the Regional Domestic Security Task Force.
(6)	Includes estimated contract (pass-through) revenues and expenditures of \$25,000 related to payment of external trainers.
(7)	Includes estimated contract (pass-through) revenues and expenditures of \$200,000 in 2010-11 related to payment of external partners and contracts.
(8)	Total expenditures excluding nonrecurring professional services and pass-throughs.

**South Florida Regional Planning Council
Amended 2010-11 Work Program**

Activity	General Fund	Special Revenue Fund			Total
		Federal	State	Local	
Regional Planning	131,303	1,158,188	91,725	127,400	1,508,616
Strategic Regional Policy Plan	33,681		33,681		67,362
Local Emergency Planning Committee			41,829		41,829
Hazardous Materials Emergency Planning		67,189			67,189
Hazardous Facility Analysis in Monroe County			2,715		2,715
South Florida Transportation / Land Use				100,000	100,000
DOE - Clean Cities Coalition		65,152			65,152
DOE - Energy Efficiency RLF Administration		61,879			61,879
EPA - Brownfields Administration	14,370	20,000			34,370
Miami-Dade Metropolitan Planning Organization	0	28,674			28,674
State Road 7 / US 441 Collaborative				15,000	15,000
SF Economic Forecasting Partnership				8,400	8,400
Economic Development Administration	70,733	70,293			141,026
EDA Revolving Loan Fund Administration		295,000			295,000
HUD - Sustainable Communities Initiative	1,284	550,000			551,284
Broward County Micro Loan RLF Administration				4,000	4,000
OTTED - Small Business Bridge Loan Administrati	11,235		13,500		24,735
Impact Assessment	168,406	0	168,406	50,000	386,812
Local Plans / Plan Amendments / EAR Review	112,271		112,271		224,541
Development of Regional Impact (DRI) Reviews				50,000	50,000
DRI Technical Assistance	11,227		11,227		22,454
Intergovernmental Coordination and Review	11,227		11,227		22,454
Federal and State Projects and Permits	11,227		11,227		22,454
State Programs, Plans and Rules	11,227		11,227		22,454
Regional and Local Programs, Plans and Rules	11,227		11,227		22,454
Technical Assistance	22,612	425,499	52,013	39,484	539,607
Technical Assistance on Local Issues	22,454		22,454		44,908
Regional Domestic Security Task Force		367,332			367,332
Florida Division of Emergency Management		16,500	29,559		46,059
Miami-Dade County Healthy Food Access	158	41,667			41,824
Monroe County Marina Siting Plan				10,000	10,000
Coordinating Council of Broward				29,484	29,484
RPC Overhead	434,293				434,293
Total	756,613	1,583,686	312,144	216,884	2,869,328