

SOUTH FLORIDA REGIONAL PLANNING COUNCIL

Minutes

November 8, 2012

The South Florida Regional Planning Council met on this date at the South Florida Regional Planning Council, 3440 Hollywood Boulevard, Suite 140, Hollywood, FL 33021. Chair Carruthers called the meeting to order at 10:35 a.m. and led in the Pledge of Allegiance. Chair Carruthers recognized Councilmember Rice's Birthday and Councilmember Asseff's reappointment to the Hollywood Commission.

I. Pledge of Allegiance and Roll Call

Councilmember Patricia Asseff
Councilmember Margaret Bates (absent)
Councilmember Michael Blynn
Councilmember Esteban Bovo, Jr. (absent)
Chair Heather Carruthers
Councilmember Suzanne Gunzburger
Councilmember Ilene Lieberman
Councilmember Manuel Marono (absent)
Councilmember Jean Monestime (absent)
Councilmember David Rice
Councilmember Jose A. Riesco (via phone)
Councilmember Stacy Ritter (absent)
Councilmember Joseph Scuotto (via phone)
Councilmember Paul Wallace
Councilmember Sandra Walters
Councilmember Jimmy Weekley (absent)

The following Ex-Officio members were present:

Ms. Aileen Boucle, representing the Florida Department of Transportation, District VI
Ms. Carole Morris, representing the South Florida Water Management District

II. Approval of Council Agenda

Councilmember Lieberman motioned to approve the revised Council Agenda. Councilmember Walters seconded the motion, which carried by a unanimous vote.

III. Action Items

A. Minutes of Previous Meeting

Councilmember Lieberman moved to approve the Minutes of the Previous Meeting. Councilmember Walters seconded the motion, which carried by a unanimous vote.

B. Financial Report

Councilmember Walters moved to approve III.B, Financial Report. Councilmember Lieberman seconded the motion, which carried by a unanimous vote.

C. Intergovernmental Coordination and Review Report

Councilmember Walters moved to approve III.C, Intergovernmental Coordination and Review Report. Councilmember Lieberman seconded the motion, which carried by a unanimous vote.

D. Consent: Comprehensive Plan Amendment Reviews

Proposed:

- Islamorada, Village of Islands
- City of Key West
- City of Marathon

Adopted:

- City of Doral
- City of Hialeah
- Islamorada, Village of Islands
- City of Key West (#12-1A ACSC , #12-2A ACSC; #12-3ER)
- City of Marathon
- Monroe County
- City of Weston

Councilmember Walters moved to approve III.D, and III.D Addendum Consent: Comprehensive Plan Amendment Reviews, Adopted and Proposed. Councilmember Lieberman seconded the motion, which carried by a unanimous vote.

E. Regional Issues: Comprehensive Plan Amendment Reviews

Information only

F. Seven50: Southeast Florida Prosperity Plan

- 1) Contract with Urban Land Institute (ULI) for Performance of Specific Regional Leadership Development Activities pursuant to Cooperative Agreement between U.S. Department of Housing and Urban Development (US HUD) and South Florida Regional Planning Council.

Executive Director, James F. Murley, stated that the contract with ULI is an action item and referred to Agenda Item V.F for information on the Seven50. Mr. Murley stated that Work Program Item: Task 4 includes outreach and leadership training and that ULI participation would assist in this Task. He explained that ULI is a national, nonprofit organization, whose Southeast/Caribbean District Council encompasses the seven counties of the Seven50 Project and is a Consortium Partner. Mr. Murley stated that he and Mr. Sam Goren, of Legal Counsel, are verifying the legal aspects of the contract. Mr. Goren clarified that Council's approval today is for the process. He stated that there is a process regarding a posting obligation on the website, to comply with Section 287.055, Florida Statutes, because of the contract amount and proposed single source procurement. Mr. Murley explained that any entity can respond to the posting, offering their services for the contract.

Councilmember Wallace stated that he was not comfortable that this is a sole source agreement and it should be open for the public to bid. Mr. Murley reiterated that ULI is part of the Consortium and they are professionals in the fields that are essential for Task 4. Other Councilmembers commented that ULI has a sterling reputation, is knowledgeable of the area, and has done similar work with various agencies in the tri-county area. Chair Carruthers reiterated that if a party can provide similar services, they would

have the opportunity to bid. Mr. Goren clarified that the agreement requires an online publication on the SFRPC website and at the state level.

Mr. Murley informed the Council of Councilmember Gunzburger and Chair Carruthers involvement in two of the seven-county workshops that have been held and that Miami-Dade, St. Lucie and Palm Beach Counties' workshops are next week. Councilmember Gunzburger stated that there were 170 participants at the Broward County Workshop that was extended an extra hour. She stated that there was a lot of feedback and commended the Broward County staff.

Councilmember Gunzburger moved to approve III.F. Councilmember Lieberman seconded the motion, which carried by a unanimous vote.

IV. Discussion Items

A. Executive Committee Report

Chair Carruthers stated that Councilmember Lieberman has been part of the Council for 13 years. She presented Councilmember Lieberman with a recognition of her dedication to the Council and Region. Various Councilmembers and Mr. Goren complimented Councilmember Lieberman on her years of service, attention to detail, her insight and clarity, efficiency in running a meeting, etc. Councilmember Lieberman thanked everyone, and stated that it a pleasure working with Mr. Goren and Mr. Murley throughout the years. She stated that Mr. Murley has a great staff including the past staff: "they are dedicated; hardworking; and knowledgeable." Councilmember Lieberman stated that it was important that the Council function as a region and to collaborate with each other as the region grows. She stated that she will be working full-time in the legal field.

B. Executive Director's Report

Mr. Murley stated that there are additional items, at their seats, regarding the Florida Regional Council Association (FRCA) regarding the 11 RPCs' activities at the regional level and their funding support. He explained that the report was prepared and delivered to the Executive Office of the Governor, Executive Director of the FRCA, Ron Book, feels that progress is being made and that this information emphasizes our economic development work. Chair Carruthers stated that the most important part of this packet is the Regional Planning Council Metrics and this seems to be the criteria by which the RPCs will be judged.

Mr. Murley reminded the Council of the decision regarding the Board structure of the Institute for Community Collaboration (ICC) recommended by the Executive Committee to the full Council. The Executive Committee will be meeting at 10 a.m., before the Council meeting on December 3, 2012, at the Miami-Dade County Government Center, regarding this. Mr. Goren stated that new documents are needed to be in place regarding the new organizational structure of the ICC.

Mr. Murley stated that two employees will be leaving in December. He stated that Jeanne Tan, Senior Policy Analyst, who contributed to economic development policies, will be taking a position at the Miami-Dade County Department of Planning. Mary Lou Johnston, Finance Director, will be relocating back to Johnstown, Pa. He stated that a financial service firm will be brought in to maintain the day-to-day activities and that there were discussions with Councilmember Riesco for advice as the Council moves forward. Mr. Murley stated that he wanted to review the financial procedures and find more efficient methods for the process, and will keep the Council informed. Councilmember Walters suggested that local talent be hired.

Mr. Murley stated that the SFRPC will be transitioning as an organization due to two key decisions: the State funding decision and, as the Council continues, with a new vision after the HUD Grant ends in 2014. He stated that during for 2013 options that are available to Council and staff will be reviewed. He stated that this is very important strategically to review all activities in the Region, which can impact this organization, such as transportation planning. It will be important to have our finances in place as the Council and staff move forward. Councilmember Asseff mentioned the \$500,000 Grant from the Department of Energy and commented on the work that staff has provided. She gave accolades to those involved in making this grant come together with all the partnerships, such as Florida Power & Light (FPL), who played a major role. She announced that the Miami Beach Auto Show is this and next weekend and commented on the involvement of the FPL staff and the car charging network. She stated that there will be a booth, as well as a press conference at the Miami Beach Convention Center, and we are the featured booth due to the electric vehicle.

C. Legal Counsel Report

Mr. Goren stated that today Chair Carruthers has to appoint two additional members, of different counties, to the Nominating Committee. The immediate past Chair, Councilmember Gunzburger is a member of that Committee already. He clarified that as members of the Committee, they are required in December to make recommendations of officers for approval in January. Councilmembers Blynn of Miami-Dade County and Councilmember Walters of Monroe County accepted. It was decided that the Nominating Committee convene after Council Meeting, December 3, 2012.

Mr. Goren stated that there was nothing to report on the Loan Programs.

V. **Program Reports and Activities**

A. Council Mission - Prepare for Emergencies

- 1) Council Emergency Preparedness Program Presentation:
Introduction and Briefing, Manny Cela, Director of Preparedness Programs; South Florida Virtual Fusion Center (SFVFC), Scott Nugent, SFVFC Director, Palm Beach Sheriff's Office

In introducing Mr. Manny Cela, Mr. Murley stated that being prepared for emergencies, such as disasters, climate change, etc., is a broad area of work. He explained that the SFRPC has a long history of working in the area of preparedness and that this is the logical place to organize coordination among the other agencies. He stated that it is also important to have a capable staff person who can address these issues and provide the service for the various government agencies. He stated that Mr. Cela has accepted the challenge and has performed that duty for several years. He stated that the other aspect of this service is the provision of revenue to the Council that is not covered by general funds. He considers this program a model for strategically thinking about the region and our future of bringing revenue to the Council.

Mr. Manny Cela, Director of Preparedness Programs, gave a PowerPoint presentation regarding the Emergency Preparedness Program and informed Council that Local Emergency Planning Committee (LEPC) activities are further highlighted by the information provided at their seats. He informed the Council about the Local Emergency Planning Committee: what they are about; consist of; updating and preparing the HazMat Emergency Response Plan which closely follows the County Emergency Management Plans; the various exercises completed over the years and, the free hazardous materials training offered to the various local and state agencies. He explained the SFRPC's involvement with the Southeast Regional Domestic Security Task Force (SERDSTS), in which we are one of seven districts. Mr. Cela explained SERDSTS' role in preparing, preventing, protecting against, responding to and recovering from terrorist events. He described the Council's involvement in coordinating and directing training

classes, workshops and exercises and the Fusion Center, which provides information sharing among law enforcement, public safety and private partners. Through a unique regional partnership, seven analysts are funded by a Department of Homeland Security (DHS) Grant; they are employed at the Fusion Center but hired as independent contractors by the Council.

Mr. Cela introduced Mr. Scott Nugent, the Director of the Palm Beach Fusion Center. Mr. Nugent stated that he was appointed by the Palm Beach County Sheriff's Office. He explained that there is one Designated Fusion Center comprised of Palm Beach, Broward, Miami-Dade and Monroe Counties with two Operational Offices: the Southeast Florida Fusion Center (SEFFC), and the Palm Beach Regional Fusion Center (PBRFC). He stated that the Fusion Center is an efficient mechanism to exchange information and intelligence, maximize resources, streamline operations, and improve the ability to fight crime and terrorism by analyzing data from a variety of sources. He explained that SEFFC is an all crimes, all hazards fusion center and consists of three sections: fusion, intelligence analysis and investigation. There are various local, state, federal and private partners involved in providing a central hub of information for South Florida which includes communication between agencies. He stated that the mission is to deter, detect and prevent terrorist acts, as well as prepare for and respond to natural or manmade disasters. He stated that they work in assessing threats and vulnerabilities and named the threat domains throughout the Region. He described the technological and analytical capabilities as well as the top of the line software and equipment of the Centers. He stated that the Fusion Center is responsible for establishing, enhancing, and maintaining collaborative relationships with all information sharing entities in the region to create and maintain a seamless flow of communications.

B. Revolving Loan Fund Reports

1) SFRPC Revolving Loan Funds Status Report
Information only

2) Hurricane Wilma Bridge Loan Status Report
Information only

3) Smart Watts Home Energy Retrofit Loan Fund Status Report
Information only

C. DRI Status Report
Information only

D. Evaluation and Appraisal Report (EAR) Status Report
Information only

E. Budget Performance Report
Information only

F. Seven50: Southeast Florida Prosperity Plan

Mr. Murley informed Council that the next Summit will be January 24, 2013, with two more Summits to follow within the year.

Mr. Murley stated that the next Council Meeting on December 3, 2012, will be located at the Miami-Dade Governmental Center. He stated that Mayor Gimenez will be meeting with the Council. Mr. Murley announced that there will be a joint presentation, by the South Florida Regional Transportation Authority

and the Florida Department of Transportation, on the combined work of bringing commuter rail traffic within the three counties. He stated that All Aboard Florida, Florida East Coast Industries, has been invited. Councilmember Lieberman suggested a representative from the Marine Industry be invited.

G. Update on Repurposing the Institute for Community Collaboration
Information only

VI. Announcements and Attachments

A. Correspondence and Attendance Form
Information only

B. Upcoming Meetings

- 1) December 3rd, 10:30 a.m. (Miami-Dade County Government Center, Miami)
- 2) January 7th, 10:30 a.m. (Murray E. Nelson Government Center, Key Largo)
- 3) February 4th, 10:30 a.m. (Council Office, Hollywood)
- 4) March 4th, 10:30 a.m. (Miami-Dade County)

VII. Councilmember Comments

VIII. Adjournment

The meeting was adjourned at 11:45 a.m.

This signature is to attest that the undersigned is the Secretary of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL, and that the information provided herein is the true and correct minutes for the November 8, 2012 meetings of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL adopted the 3rd day of December, 2012.

Esteban Bovo, Jr., Secretary

Date