



MEMORANDUM

AGENDA ITEM #III.G

DATE: JULY 1, 2013
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2012-13 OPERATING BUDGET AMENDMENT

Background

Staff has prepared an interim amendment to the Fiscal Year 2012-13 Budget and Work Program for your approval. The attached summaries of Revenues and Expenditures present the budget approved by the Council in September 2012 alongside the amended budget submitted for your approval today. A final budget amendment for Fiscal Year 2012-13 will be brought to the Council in September 2013.

Revenues

The Council budget for 2012-13 has been adjusted to \$4,550,343, from the \$3,984,625 approved in September 2012. Pass-through funding would rise to \$2,241,093, which represents just under half of the overall budget. The core budget, without pass-through funds, is projected at \$2,309,250, down by \$27,750 (1.2%) from the budget previously approved.

County membership fees and other general fund revenues remain at the previously budgeted level for the current year. Changes in projected revenue are a result of funds carried forward from the previous fiscal year, the development of new grants and projects, and grants and projects that were not funded as initially projected.

Expenditures

A total reduction of \$27,750 in core budget expenditures is proposed. This reduction includes a decrease of \$68,750 in the salary and fringe category, reflecting the impact of periods when the Finance Director's position was filled by contract services; this generated a corresponding increase in the amount spent in Financial Services. Increases are proposed for supplies and miscellaneous expenses; decreases are proposed for occupancy and professional development. Non-recurring professional services (and pass-throughs) increased significantly, mostly to reflect projected changes in the expenditures of the Sustainable Communities Initiative (Seven50).

Recommendation

Staff recommends approval of the amended FY 2012-13 Budget and Work Program.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2012-13 AMENDED OPERATING BUDGET, JUL/13**

REVENUES	FY 2012-13 (Approved Sep/12)	FY 2012-13 (Amended Jul/13)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$305,912	\$305,912
Miami-Dade County	\$436,876	\$436,876
Monroe County	\$12,791	\$12,791
Interest Income	\$250	\$250
TOTAL GENERAL FUND	\$755,828	\$755,828
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$2,512,453	\$3,265,128
CDC / BRHPC - Transforming Our Community Health	\$20,000	\$0
DHS / RDSTF - Interoperable Emergency Communications	\$44,000	\$8,000
DHS / RDSTF - Region 7 Activities	\$29,250	\$38,250
DHS / UASI - Palm Beach Sheriff's Office Crime Analysts (6)	\$210,000	\$247,125
DOE - Clean Cities Coalition	\$40,000	\$45,000
DOE / UCF - Florida Clean Cities	\$0	\$40,000
DOE / Electric Vehicle Charging Infrastructure Plan (9)	\$160,000	\$265,620
DOE / FDACS / TBRPC / Regional Energy Assurance Strategies	\$25,000	\$32,817
EDA - Economic Development District Planning (4)	\$63,000	\$63,000
EDA / TBRPC - Energy Resiliency Strategy	\$25,515	\$56,062
EDA - Revolving Loan Funds Administration	\$260,000	\$260,000
EPA - Brownfields Administration	\$15,000	\$15,000
FDEM - Hazardous Materials Emergency Planning - HMEP (3)(8)	\$74,688	\$93,360
FTA - Miami-Dade County MPO (3)	\$25,000	\$25,000
HUD - Sustainable Communities Initiative (5)	\$1,521,000	\$2,075,893
State Funded Projects	\$195,774	\$232,721
FDEM - Local Emergency Planning Committee - Staff (3)	\$40,909	\$40,909
FDEM - Hazards Analysis in Monroe County	\$2,365	\$3,074
FDEM - SRESP Updates	\$8,500	\$39,500
FDEM - Training and Exercise Program	\$5,000	\$10,238
FDEP / DEO - Climate Change Adaptation Action Areas (7)	\$139,000	\$139,000
Local Funded Projects	\$520,570	\$296,665
Development of Regional Impact (DRI) Fees	\$5,000	\$5,000
Flagler Development	\$50,000	\$0
Miami-Dade Economic Advocacy Trust - Data Commons	\$25,000	\$20,000
Monroe County Marina Siting Plan	\$15,000	\$15,000
Institute for Community Collaboration	\$25,000	\$52,365
Opa-Locka CRA	\$25,000	\$50,000
SFRTA - Transportation Oriented Development	\$100,000	\$100,000
South Florida Economic Forecasting Partnership	\$16,800	\$17,800
SRESP - Local Updates	\$0	\$1,500
State Road 7 Partnership	\$15,000	\$30,000
TCRPC / Broward Boulevard Gateway Implementation	\$5,000	\$5,000
Technical Support for Six Pillars	\$25,000	\$0
New Program Development (2)	\$213,770	\$0
TOTAL SPECIAL REVENUE FUNDS	\$3,228,797	\$3,794,514
GRAND TOTAL	\$3,984,625	\$4,550,343

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2012-13 AMENDED OPERATING BUDGET, JUL/13**

EXPENDITURES	FY 2012-13 (Approved Sep/12)	FY 2012-13 (Amended Jul/13)
Salaries and Leave	\$1,320,000	\$1,265,000
Fringe Benefits	\$330,000	\$316,250
Occupancy	\$300,000	\$265,000
Equipment, Furniture	\$4,000	\$1,000
Office Automation	\$50,000	\$54,000
Supplies	\$14,000	\$28,000
Communications, Postage	\$14,000	\$16,000
Printing, Advertising, Notices	\$4,000	\$3,000
Travel	\$54,000	\$53,000
Professional Development	\$60,000	\$35,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$25,000	\$43,000
Subtotal	\$2,195,000	\$2,099,250
Nonrecurring Professional Services	\$1,647,625	\$2,241,093
Legal Services	\$102,000	\$105,000
Financial Services	\$40,000	\$105,000
Subtotal	\$1,789,625	\$2,451,093
TOTAL	\$3,984,625	\$4,550,343
Core Operating Expenses (10)	\$2,337,000	\$2,309,250
Numbered Notes		
(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.	
(2)	New program development is included in the budget to accommodate for expected new projects.	
(3)	The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).	
(4)	The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).	
(5)	Includes contract (pass-through) revenues and expenditures of \$1,718,576 in 2012-13 related to payment of external partners and contracts.	
(6)	Includes contract (pass-through) revenues and expenditures of \$229,699 in 2012-13 related to external hiring of crime analysts for the Regional Domestic Security Task Force.	
(7)	Includes contract (pass-through) revenues and expenditures of \$65,000 in 2012-13 related to payment of external contracts.	
(8)	Includes contract (pass-through) revenues and expenditures of \$34,500 in 2012-13 related to payment of external contracts.	
(9)	Includes contract (pass-through) revenues and expenditures of \$188,463 in 2012-13 related to payment of external contracts.	
(10)	Total expenditures excluding nonrecurring professional services and pass-throughs.	

**South Florida Regional Planning Council
2012-13 Work Program**

Activity	General Fund	Special Revenue Fund			Total
		Federal	State	Local	
Regional Planning	266,888	2,971,752	179,909	285,165	3,703,714
Strategic Regional Policy Plan	122,235				122,235
Local Emergency Planning Committee			40,909		40,909
Hazardous Materials Emergency Planning		93,360			93,360
Monroe County Marina Siting Plan				15,000	15,000
South Florida Transportation / Land Use				100,000	100,000
DOE - Clean Cities Coalition		85,000			85,000
DOE - Electric Vehicle Charging Plan	4,159	265,620			269,779
EPA - Brownfields Administration	11,597	15,000			26,597
NOAA - Climate Change Adaptation Action Areas	4,176		139,000		143,176
Miami-Dade Metropolitan Planning Organization		25,000			25,000
State Road 7 / US 441 Collaborative				30,000	30,000
SF Economic Forecasting Partnership				17,800	17,800
Economic Development Administration	105,616	151,879			257,495
EDA Revolving Loan Fund Administration		260,000			260,000
Opa-Locka CRA				50,000	50,000
HUD - Sustainable Communities Initiative	19,104	2,075,893			2,094,998
MDEAT - Data Commons				20,000	20,000
ICC - CitiBank Indicators Project				52,365	52,365
Impact Assessment	366,706	0	0	5,000	371,706
Local Plans / Plan Amendments / EAR Review	122,235				122,235
Development of Regional Impact (DRI) Reviews				5,000	5,000
Intergovernmental Coordination and Review	61,118				61,118
Federal and State Projects and Permits	61,118				61,118
State Programs, Plans and Rules	61,118				61,118
Regional and Local Programs, Plans and Rules	61,118				61,118
Technical Assistance	122,235	293,375	52,812	6,500	474,923
Technical Assistance on Local Issues	122,235			1,500	123,735
Regional Domestic Security Task Force		253,125			253,125
Florida Division of Emergency Management		40,250	52,812		93,062
TCRPC - Broward Boulevard Gateway				5,000	5,000
New Program Development				0	0
Total	755,828	3,265,128	232,721	296,665	4,550,343