



MEMORANDUM

AGENDA ITEM #III.H

DATE: JULY 7, 2014
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2014-15 DRAFT OPERATING BUDGET

Background

Staff has prepared a draft Fiscal Year 2014-15 operating budget for your review. The final proposed budget will be presented to the Council at the September 2014 meeting.

Revenues

The draft revenues budget for Fiscal Year 2014-15 is \$2,349,638 a decrease of (\$542,305) when compared to the amended budget for the current fiscal year (2013-14). This decline is attributable to the completion of the HUD Seven 50 project (\$619,252). New Program Development, which represents new projects not yet finalized, is \$300,000.

Expenditures

The draft expenditure budget for Fiscal Year 2014-15 is \$2,349,638, a decrease of (\$599,480) when compared to the amended budget for the current fiscal year (2013-14). The completion of the HUD Seven 50 project reduces expenditures year over year by (\$572,740) or 96% of the decline. The draft expenditure budget includes a 5% salary increase for staff (1st time in seven years) and assumes staff will revert back to a 5 day work beginning October 1, 2014.

Recommendation

For your information.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2014-15 DRAFT OPERATING BUDGET, JUL/14**

REVENUES	FY 2013-14 (Proposed Jul/14)	FY 2014-15 (Proposed Jul/14)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$305,912	\$305,912
Miami-Dade County	\$436,876	\$436,876
Monroe County	\$12,791	\$12,791
Interest & Other Income	\$2,671	\$3,000
TOTAL GENERAL FUND	\$758,250	\$758,579
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$1,658,692	\$937,350
DHS / RDSTF - Interoperable Emergency Communications	\$15,000	\$15,000
DHS / RDSTF - Region 7 Activities	\$40,000	
DHS / UASI - Palm Beach Sheriff's Office Crime Analysts (2)	\$356,963	\$390,000
DOE - Clean Cities Coalition	\$41,500	\$45,000
DOE - Florida Clean Cities	\$40,000	\$12,000
EDA - Economic Development District Planning	\$63,000	\$15,750
EDA - Revolving Loan Funds Administration	\$306,720	\$300,000
EPA - Brownfields Administration	\$76,570	\$60,000
FDEM - Hazardous Materials Emergency Planning - HMEP	\$74,687	\$74,600
FTA - Miami-Dade County MPO	\$25,000	\$25,000
HUD - Sustainable Communities Initiative (3)	\$619,252	\$0
State Funded Projects	\$191,466	\$104,409
FDEM - Local Emergency Planning Committee - Staff	\$40,909	\$40,909
FDEM - Hazards Analysis in Monroe County	\$2,457	\$2,500
FDEM - SRESP Updates	\$45,100	\$15,000
FDEP / DEO - Climate Change Adaptation Action Areas (4)	\$103,000	\$46,000
FDOT - Land Use Transportation	\$0	\$0
Local Funded Projects	\$283,535	\$549,300
Development of Regional Impact (DRI) Fees	\$15,000	\$15,000
Monroe County Marina Siting Plan	\$1,760	\$7,500
Institute for Community Collaboration	\$45,000	\$0
Opa-Locka CRA	\$25,000	\$0
SFRTA - Transportation Oriented Development	\$100,000	\$100,000
Broward MPO - FEC Operations	\$0	\$0
South Florida Economic Forecasting Partnership	\$16,800	\$16,800
Miscellaneous Economic Impact Analysis	\$600	\$0
State Road 7 Partnership	\$22,500	\$0
North Miami Action Plan	\$1,875	\$0
Florida Public Health Institute 1415	\$5,000	\$10,000
Miami Dade Climate Summit Conference		\$30,000
Regional Economic Development Conference		\$20,000
Citi Bank Data Commons Business Plan	\$50,000	\$50,000
New Program Development (5)	\$0	\$300,000
TOTAL SPECIAL REVENUE FUNDS	\$2,133,693	\$1,591,059
GRAND TOTAL	\$2,891,943	\$2,349,638

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2014-15 DRAFT OPERATING BUDGET, JUL/14**

EXPENDITURES	FY 2013-14 (Proposed Jul/14)	FY 2014-15 (Proposed Jul/14)
Salaries and Leave	\$1,026,000	\$1,086,593
Fringe Benefits	\$323,000	\$311,000
Occupancy	\$220,500	\$188,500
Equipment, Furniture	\$0	\$0
Office Automation	\$45,000	\$48,000
Supplies	\$7,500	\$7,500
Communications, Postage	\$9,600	\$9,500
Printing, Advertising, Notices	\$6,000	\$5,000
Travel	\$45,000	\$40,000
Professional Development	\$37,000	\$38,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$30,000	\$8,000
Subtotal	\$1,769,600	\$1,762,093
Nonrecurring Professional Services	\$1,032,018	\$440,045
Legal Services	\$95,000	\$95,000
Financial Services	\$52,500	\$52,500
Subtotal	\$1,179,518	\$587,545
RLF Write-Off	\$0	\$0
TOTAL	\$2,949,118	\$2,349,638
Budget Surplus/(Deficit)	\$ (57,175)	\$ (0)
Memo: Core Operating Expenses (6)	\$1,917,100	\$1,909,593

Numbered Notes

- The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition,
- (1) Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
 - (2) Includes contract (pass-through) revenues and expenditures of \$354,545 in 2014-15 related to payroll for crime analysts for the Regional Fusion Center.
 - (3) Includes contract (pass-through) revenues and expenditures of \$545,740 in 2013-14 related to payment of external partners and contracts.
 - (4) Includes contract (pass-through) revenues and expenditures of \$10,000 in 2014-15 related to payment of external contracts.
 - (5) New program development is included in the budget for new projects expected to be finalized before or during the fiscal year.
 - (6) Total expenditures excluding nonrecurring professional services and pass-throughs.