



MEMORANDUM

AGENDA ITEM #III.F

DATE: SEPTEMBER 9, 2013
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2012-13 OPERATING BUDGET AMENDMENT

Background

Staff has prepared a final amendment to the Fiscal Year 2012-13 Budget and Work Program for your approval. The attached summaries of Revenues and Expenditures present the amended budget approved by the Council in July 2013 alongside the amended budget submitted for your approval today.

Revenues

The Council budget for 2012-13 has been adjusted to \$4,311,915, down from the \$4,550,343 approved in July 2013. Pass-through funding would amount to \$2,002,915, which represents 46.5% of the overall budget and is the reason for the revenue decrease. The core budget, without pass-through funds, is projected at \$2,309,000, down by \$250 from the budget previously approved.

County membership fees and other general fund revenues remain at the previously budgeted level for the current year. Changes in projected revenue are a result of adjustments to the projected revenues for existing grants, along with a small number of new grants.

Expenditures

A decrease of \$238,000 in expenditures is proposed. The decrease is in pass-through expenses due to the timing of the projected expenditures of the HUD Sustainable Communities Initiative (Seven50). All other expenditures are flat with those approved in July 2013.

Recommendation

Staff recommends approval of the amended FY 2012-13 Budget and Work Program.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2012-13 AMENDED OPERATING BUDGET, SEPT/13**

REVENUES	FY 2012-13 (Adopted Jul/13)	FY 2012-13 (Proposed Sept/13)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$305,912	\$305,912
Miami-Dade County	\$436,876	\$436,876
Monroe County	\$12,791	\$12,791
Interest Income	\$250	\$100
TOTAL GENERAL FUND	\$755,828	\$755,678
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$3,265,128	\$3,148,850
DHS / RDSTF - Interoperable Emergency Communications	\$8,000	\$8,000
DHS / RDSTF - Region 7 Activities	\$38,250	\$38,250
DHS / UASI - Palm Beach Sheriff's Office Crime Analysts (6)	\$247,125	\$249,000
DOE - Clean Cities Coalition	\$45,000	\$30,000
DOE / UCF - Florida Clean Cities	\$40,000	\$40,000
DOE / Electric Vehicle Charging Infrastructure Plan (9)	\$265,620	\$269,300
DOE / FDACS / TBRPC / Regional Energy Assurance Strategies	\$32,817	\$32,800
EDA - Economic Development District Planning (4)	\$63,000	\$63,000
EDA / TBRPC - Energy Resiliency Strategy	\$56,062	\$63,400
EDA - Revolving Loan Funds Administration	\$260,000	\$272,000
EPA - Brownfields Administration	\$15,000	\$15,000
FDEM - Hazardous Materials Emergency Planning - HMEP (3)(8)	\$93,360	\$74,600
FTA - Miami-Dade County MPO (3)	\$25,000	\$25,000
HUD - Sustainable Communities Initiative (5)	\$2,075,893	\$1,968,500
State Funded Projects	\$232,721	\$111,721
FDEM - Local Emergency Planning Committee - Staff (3)	\$40,909	\$40,909
FDEM - Hazards Analysis in Monroe County	\$3,074	\$3,074
FDEM - SRESP Updates	\$39,500	\$12,500
FDEM - Training and Exercise Program	\$10,238	\$10,238
FDEP / DEO - Climate Change Adaptation Action Areas (7)	\$139,000	\$45,000
Local Funded Projects	\$298,665	\$295,665
Development of Regional Impact (DRI) Fees	\$5,000	\$11,500
Miami-Dade Economic Advocacy Trust - Data Commons	\$20,000	\$20,000
Monroe County Marina Siting Plan	\$15,000	\$7,500
Institute for Community Collaboration	\$52,365	\$52,365
Opa-Locka CRA	\$50,000	\$25,000
SFRTA - Transportation Oriented Development	\$100,000	\$125,000
South Florida Economic Forecasting Partnership	\$16,800	\$16,800
SRESP - Local Updates	\$2,500	\$2,500
State Road 7 Partnership	\$30,000	\$30,000
TCRPC / Broward Boulevard Gateway Implementation	\$5,000	\$5,000
TOTAL SPECIAL REVENUE FUNDS	\$3,794,514	\$3,556,236
GRAND TOTAL	\$4,550,343	\$4,311,915

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2012-13 AMENDED OPERATING BUDGET, SEPT/13**

EXPENDITURES	FY 2012-13 (Adopted Jul/13)	FY 2012-13 (Proposed Sept/13)
Salaries and Leave	\$1,265,000	\$1,265,000
Fringe Benefits	\$316,250	\$316,000
Occupancy	\$265,000	\$265,000
Equipment, Furniture	\$1,000	\$4,000
Office Automation	\$54,000	\$51,000
Supplies	\$28,000	\$28,000
Communications, Postage	\$16,000	\$16,000
Printing, Advertising, Notices	\$3,000	\$3,000
Travel	\$53,000	\$53,000
Professional Development	\$35,000	\$35,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$43,000	\$43,000
Subtotal	\$2,099,250	\$2,099,000
Nonrecurring Professional Services	\$2,241,093	\$2,002,915
Legal Services	\$105,000	\$105,000
Financial Services	\$105,000	\$105,000
Subtotal	\$2,451,093	\$2,212,915
RLF Write-Off	\$0	\$49,363
TOTAL	\$4,550,343	\$4,311,915
Core Operating Expenses (10)	\$2,309,250	\$2,309,000

Numbered Notes

- The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
- (1) The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
 - (2) New program development is included in the budget to accommodate for expected new projects.
 - (3) The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).
 - (4) The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).
 - (5) Includes contract (pass-through) revenues and expenditures of \$1,550,081 in 2012-13 related to payment of external partners and contracts.
 - (6) Includes contract (pass-through) revenues and expenditures of \$224,100 in 2012-13 related to external hiring of crime analysts for the Regional Domestic Security Task Force.
 - (7) Includes contract (pass-through) revenues and expenditures of \$500 in 2012-13 related to payment of external contracts.
 - (8) Includes contract (pass-through) revenues and expenditures of \$34,500 in 2012-13 related to payment of external contracts.
 - (9) Includes contract (pass-through) revenues and expenditures of \$188,463 in 2012-13 related to payment of external contracts.
 - (10) Total expenditures excluding nonrecurring professional services and pass-throughs.

**South Florida Regional Planning Council
2012-13 Work Program**

Activity	General Fund	Special Revenue Fund			Total
		Federal	State	Local	
Regional Planning	266,738	2,853,600	85,909	277,665	3,483,912
Strategic Regional Policy Plan	122,235				122,235
Local Emergency Planning Committee			40,909		40,909
Hazardous Materials Emergency Planning		74,600			74,600
Monroe County Marina Siting Plan				7,500	7,500
South Florida Transportation / Land Use				100,000	100,000
DOE - Clean Cities Coalition		70,000			70,000
DOE - Electric Vehicle Charging Plan	2,129	269,300			271,429
DOE - Regional Energy Assurance Strategies		32,800			32,800
EPA - Brownfields Administration	11,597	15,000			26,597
NOAA - Climate Change Adaptation Action Areas	4,176		45,000		49,176
Miami-Dade Metropolitan Planning Organization		25,000			25,000
State Road 7 / US 441 Collaborative				30,000	30,000
SF Economic Forecasting Partnership				17,800	17,800
Economic Development Administration	107,497	126,400			233,897
EDA Revolving Loan Fund Administration		272,000			272,000
Opa-Locka CRA				50,000	50,000
HUD - Sustainable Communities Initiative	19,104	1,968,500			1,987,604
MDEAT - Data Commons				20,000	20,000
ICC - CitiBank Indicators Project				52,365	52,365
Impact Assessment	366,706	0	0	11,500	378,206
Local Plans / Plan Amendments / EAR Review	122,235				122,235
Development of Regional Impact (DRI) Reviews				11,500	11,500
Intergovernmental Coordination and Review	61,118				61,118
Federal and State Projects and Permits	61,118				61,118
State Programs, Plans and Rules	61,118				61,118
Regional and Local Programs, Plans and Rules	61,118				61,118
Technical Assistance	122,235	295,250	25,812	6,500	449,797
Technical Assistance on Local Issues	122,235			1,500	123,735
Regional Domestic Security Task Force		46,250			46,250
Urban Areas Security Initiatives		249,000			249,000
Florida Division of Emergency Management			25,812		25,812
TCRPC - Broward Boulevard Gateway				5,000	5,000
Total	755,679	3,148,850	111,721	295,665	4,311,915