



MEMORANDUM

AGENDA ITEM #8h

DATE: JULY 12, 2010
TO: EXECUTIVE COMMITTEE
FROM: STAFF
SUBJECT: FY 2010-11 DRAFT OPERATING BUDGET

Background

Staff has prepared a draft Fiscal Year 2010-11 operating budget for your review. The final budget, along with a Work Program for 2010-11, will be presented to the Council at the September meeting. The budget is presented in "funds" format, consistent with the Council's accounting software - the Special Revenue Funds have been subdivided into Federal, State and Local categories.

Revenues

The draft budget for Fiscal Year 2010-11 is \$3,035,800, a nominal increase of 0.6% when compared to the amended budget for the current year. The difference results from a small increase in pass-through funds. Other notable changes in revenues reflect the completion of the Job Opportunities for Low Income Individuals and the Statewide Regional Evacuation Study Program, and the projection of reduced fees from the review of Developments of Regional Impact. New revenues will come from a multi-year contract with the South Florida Regional Transportation Authority, and contracts with the Regional Domestic Security Task Force, Palm Beach Sheriff's Office and the Town of Davie Community Redevelopment Authority, among others. A category has been included for pending project development, which will continue during the next two months leading up to the final proposed budget in September.

Expenditures

Projected expenditures include no changes in the salary and fringe package for a third year, and reflect the reduction in staff carried out during Fiscal Year 2007-08. Pass-through expenditures for projects are reflected in the non-recurring professional services line item.

Recommendation

For your information.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 DRAFT OPERATING BUDGET, JUL/10**

REVENUES	FY 2009-10 (Amended Jul/10)	FY 2010-11 (Draft Jul/10)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$305,480	\$306,271
Miami-Dade County	\$434,140	\$436,178
Monroe County	\$13,055	\$13,664
Interest Income	\$10,000	\$8,000
TOTAL GENERAL FUND	\$762,675	\$764,113
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$1,209,406	\$881,291
DEM - Hazardous Materials Emergency Planning - HMEP (3)	\$67,189	\$67,189
DHS - Regional Domestic Security Task Force (5)	\$10,070	\$153,450
DHS / RDSTF - Palm Beach Sherrif's Office Crime Analysts (6)	\$40,000	\$195,000
DOE - Clean Cities Coalition	\$22,500	\$20,000
DOE - Energy Efficiency Block Grants RLF	\$100,000	\$50,000
DOE - I-75 Green Corridor Project	\$9,653	\$152
EDA - Economic Development District Planning (4)	\$53,000	\$53,000
EDA - Revolving Loan Funds Administration	\$267,500	\$267,500
EPA - Brownfields Administration	\$50,000	\$50,000
FEMA / NEFRC - Regional Evacuation Study	\$122,200	\$0
FTA - Broward County MPO (3)	\$5,792	\$0
FTA - Miami-Dade County MPO (3)	\$25,000	\$25,000
ICC - HHS / Job Opportunities for Low Income Individuals	\$436,502	\$0
State Funded Projects	\$441,892	\$410,503
DCA - Florida Department of Community Affairs (3)	\$331,004	\$330,894
DEM - Local Emergency Planning Committee - LEPC Title III (3)	\$40,909	\$40,909
DEM - IECGP Training Program	\$16,500	\$0
DEM - Hazardous Facility Analysis in Monroe County	\$2,716	\$2,700
DEM - Tactical Interoperable Communications Plan	\$14,763	\$0
FDEP - Turkey Point Expansion Review	\$6,000	\$6,000
OTTED - Small Business Bridge Loan Administration	\$30,000	\$30,000
Local Funded Projects	\$604,451	\$979,892
Broward County Office of Economic Development (7)	\$50,000	\$0
Broward County Micro Loan Fund	\$4,000	\$4,000
BRHPC - HITS Program Evaluation	\$8,500	\$0
Coordinating Council of Broward - CCB (3)	\$35,000	\$35,000
Davie CRA (8)	\$0	\$157,300
Development of Regional Impact (DRI) Fees	\$100,000	\$50,000
Keith & Schnars - Monroe County EAR	\$15,000	\$0
Regional Business Alliance (4)	\$8,750	\$0
SFRTA - Transportation Oriented Development	\$182,333	\$100,000
South Florida Economic Forecasting Partnership (9)	\$26,400	\$26,400
State Road 7 Partnership	\$32,500	\$17,500
New Program Development (2)	\$141,968	\$589,692
TOTAL SPECIAL REVENUE FUNDS	\$2,255,749	\$2,271,686
GRAND TOTAL	\$3,018,424	\$3,035,800

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 DRAFT OPERATING BUDGET, JUL/10**

EXPENDITURES	FY 2009-10 (Amended Jul/10)	FY 2010-11 (Draft Jul/10)
Salaries and Leave	\$1,560,000	\$1,536,000
Fringe Benefits	\$436,800	\$460,800
Occupancy	\$300,000	\$296,000
Equipment, Furniture	\$2,000	\$2,000
Office Automation	\$48,000	\$48,000
Supplies	\$12,000	\$12,000
Communications, Postage	\$18,000	\$18,000
Printing, Advertising, Notices	\$5,000	\$5,000
Travel	\$30,000	\$30,000
Professional Development	\$30,000	\$30,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$15,000	\$15,000
Subtotal	\$2,476,800	\$2,472,800
Nonrecurring Professional Services	\$410,624	\$432,000
Legal Services	\$75,000	\$75,000
RLF Legal Fees	\$20,000	\$20,000
Financial Services	\$36,000	\$36,000
Subtotal	\$541,624	\$563,000
TOTAL	\$3,018,424	\$3,035,800

Numbered Notes

(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
(2)	New program development is included in the budget to accommodate for expected new projects.
(3)	The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).
(4)	The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).
(5)	Includes contract (pass-through) revenues and expenditures of \$61,500 in 2010-11 related to a regional interoperable communications full-scale exercise.
(6)	Includes contract (pass-through) revenues and expenditures of \$4,000 in 2009-10 and \$175,500 in 2010-11 related to external hiring of crime analysts for the Regional Domestic Security Task Force.
(7)	Includes contract (pass-through) revenues and expenditures of \$45,000 in 2009-10 related to economic impact analysis.
(8)	Includes contract (pass-through) revenues and expenditures of \$143,300 in 2010-11 related to external contracts for transportation analysis.
(9)	Includes contract (pass-through) revenues and expenditures of \$4,600 in 2009-10 and \$4,600 in 2010-11 related to the maintenance of a demographic and economic forecasting model (Policy Insight).