



MEMORANDUM

AGENDA ITEM #III.J.

DATE: JULY 11, 2011
TO: EXECUTIVE COMMITTEE
FROM: STAFF
SUBJECT: FY 2010-11 OPERATING BUDGET AMENDMENT

Background

Staff has prepared an interim amendment to the Fiscal Year 2010-11 Budget and Work Program for your approval. The attached summaries of Revenues and Expenditures present the budget approved by the Council in September 2010 alongside the amended budget submitted for your approval today. A final budget amendment for Fiscal Year 2010-11 will be brought to the Council in September 2011.

Revenues

The Council budget for 2010-11 has been adjusted to \$3,151,850, up from the \$3,053,200 approved in September 2010, an increase of 3.2%. Pass-through funding would rise to \$758,000, which represents 24.1% of the overall budget. The core budget, without pass-through funds, is projected at \$2,393,850, down by \$216,950 (8.3%) from the budget previously approved.

County membership fees and other general fund revenues remain at the previously budgeted level for the current year, with the exception of the projected interest earnings, which have been reduced to reflect the near zero earnings on deposit accounts. Changes in projected revenue are a result of funds carried forward from the previous fiscal year, the development of new grants and projects, and grants and projects that were not funded as initially projected. The Sustainable Communities Grant from the US Department of Housing and Urban Development (HUD) figures prominently among the new revenues, with \$850,000 projected during the current fiscal year, of which \$500,000 is expected to flow to other partners through pass-through contracts. The funding gap (New Program Development), which was \$530,331 at the time the budget was approved in September, has been eliminated.

Expenditures

Almost \$217,000 in expenditure reductions are proposed, resulting from cost savings achieved since the budget was approved in September. The Salary and Fringe categories have been reduced for Fiscal Year 2010-11, partially as a result of the temporary reduction in those costs resulting from the professional services contract with the Interim Executive Director. Contracts and pass-through expenses are reflected in the category of non-recurring professional services.

Recommendation

Staff recommends approval of the amended FY 2010-11 Budget and Work Program.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 AMENDED OPERATING BUDGET, JUL/11**

REVENUES	FY 2010-11 (Adopted Sep/10)	FY 2010-11 (Proposed Jul/11)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$306,271	\$306,271
Miami-Dade County	\$436,178	\$436,178
Monroe County	\$13,664	\$13,664
Interest Income	\$8,000	\$500
TOTAL GENERAL FUND	\$764,113	\$756,613
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$946,137	\$1,861,613
CDC / MDCHD - Miami-Dade Healthy Food Access	\$0	\$41,667
DHS - Regional Domestic Security Task Force (5)	\$153,450	\$166,812
DHS / RDSTF - Palm Beach Sherrif's Office Crime Analysts (6)	\$210,000	\$210,000
DOE - Clean Cities Coalition	\$20,152	\$65,152
DOE - Energy Efficiency Block Grants RLF	\$65,470	\$61,879
EDA - Economic Development District Planning (4)	\$64,876	\$58,914
EDA - Revolving Loan Funds Administration	\$267,500	\$295,000
EPA - Brownfields Administration	\$50,000	\$20,000
FDEM - Hazardous Materials Emergency Planning - HMEP (3)(8)	\$67,189	\$67,189
FTA - Broward County MPO (3)	\$22,500	\$0
FTA - Miami-Dade County MPO (3)	\$25,000	\$25,000
HUD - Sustainable Communities Initiative (9)	\$0	\$850,000
State Funded Projects	\$427,019	\$311,224
DCA - Florida Department of Community Affairs (3)	\$330,910	\$224,541
FDEM - Local Emergency Planning Committee - Staff (3)	\$40,909	\$40,909
FDEM - IECGP Training Program	\$16,500	\$18,274
FDEM - Hazardous Facility Analysis in Monroe County	\$2,700	\$2,715
FDEM - Training and Exercise Program	\$0	\$6,485
FDEM - Turkey Point Exercise	\$0	\$4,800
FDEP - Turkey Point Expansion Review	\$6,000	\$0
OTTED - Small Business Bridge Loan Administration	\$30,000	\$13,500
Local Funded Projects	\$915,931	\$222,400
Broward County Micro Loan Fund	\$4,000	\$4,000
Coordinating Council of Broward - CCB (3)	\$35,000	\$35,000
Davie CRA (7)	\$157,300	\$0
Development of Regional Impact (DRI) Fees	\$50,000	\$50,000
Monroe County Marina Siting Plan	\$0	\$10,000
SFRTA - Transportation Oriented Development	\$100,000	\$100,000
South Florida Economic Forecasting Partnership	\$21,800	\$8,400
State Road 7 Partnership	\$17,500	\$15,000
New Program Development (2)	\$530,331	\$0
TOTAL SPECIAL REVENUE FUNDS	\$2,289,087	\$2,395,237
GRAND TOTAL	\$3,053,200	\$3,151,850

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2010-11 AMENDED OPERATING BUDGET, JUL/11**

EXPENDITURES	FY 2010-11 (Adopted Sep/10)	FY 2010-11 (Proposed Jul/11)
Salaries and Leave	\$1,536,000	\$1,372,000
Fringe Benefits	\$460,800	\$384,160
Occupancy	\$300,000	\$296,000
Equipment, Furniture	\$2,000	\$4,000
Office Automation	\$48,000	\$56,000
Supplies (5)	\$12,000	\$18,000
Communications, Postage	\$18,000	\$15,000
Printing, Advertising, Notices	\$5,000	\$8,000
Travel (5)	\$30,000	\$50,000
Professional Development	\$33,000	\$33,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$15,000	\$15,790
Subtotal	\$2,479,800	\$2,271,950
Nonrecurring Professional Services	\$442,400	\$758,000
Legal Services	\$75,000	\$78,000
RLF Legal Fees	\$20,000	\$5,000
Financial Services	\$36,000	\$38,900
Subtotal	\$573,400	\$879,900
TOTAL	\$3,053,200	\$3,151,850

Numbered Notes

(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
(2)	New program development is included in the budget to accommodate for expected new projects.
(3)	The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).
(4)	The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).
(5)	Includes estimated contract (pass-through) revenues and expenditures of \$30,000 in 2010-11 related to a regional interoperable communications full-scale exercise.
(6)	Includes estimated contract (pass-through) revenues and expenditures of \$189,000 in 2010-11 related to external hiring of crime analysts for the Regional Domestic Security Task Force.
(7)	Included estimated contract (pass-through) revenues and expenditures of \$143,300 in 2010-11 related to external contracts for transportation analysis; contract was not approved.
(8)	Includes estimated contract (pass-through) revenues and expenditures of \$25,000 related to payment of external trainers.
(9)	Includes estimated contract (pass-through) revenues and expenditures of \$500,000 in 2010-11 related to payment of external partners and contracts.

**South Florida Regional Planning Council
Amended 2010-11 Work Program**

Activity	General Fund	Special Revenue Fund			Total
		Federal	State	Local	
Regional Planning	119,837	1,530,134	90,805	127,400	1,868,177
Strategic Regional Policy Plan	33,681		33,681		67,362
Local Emergency Planning Committee			40,909		40,909
Hazardous Materials Emergency Planning		67,189			67,189
Hazardous Facility Analysis in Monroe County			2,715		2,715
South Florida Transportation / Land Use				100,000	100,000
Statewide Regional Evacuation Study Program		0			0
DOE - Clean Cities Coalition		152,152			152,152
DOE - Energy Efficiency RLF Administration		61,879			61,879
EPA - Brownfields Administration	14,370	20,000			34,370
Miami-Dade Metropolitan Planning Organization	0	25,000			25,000
State Road 7 / US 441 Collaborative				15,000	15,000
SF Economic Forecasting Partnership				8,400	8,400
Economic Development Administration	59,267	58,914			118,181
EDA Revolving Loan Fund Administration		295,000			295,000
HUD - Sustainable Communities Initiative	1,284	850,000			851,284
Broward County Micro Loan RLF Administration				4,000	4,000
OTTED - Small Business Bridge Loan Administrati	11,235		13,500		24,735
Impact Assessment	168,406	0	168,406	50,000	386,812
Local Plans / Plan Amendments / EAR Review	112,271		112,271		224,541
Development of Regional Impact (DRI) Reviews				50,000	50,000
DRI Technical Assistance	11,227		11,227		22,454
Intergovernmental Coordination and Review	11,227		11,227		22,454
Federal and State Projects and Permits	11,227		11,227		22,454
State Programs, Plans and Rules	11,227		11,227		22,454
Regional and Local Programs, Plans and Rules	11,227		11,227		22,454
Technical Assistance	22,610	331,479	52,013	45,000	451,102
Technical Assistance on Local Issues	22,454		22,454		44,908
Regional Domestic Security Task Force		273,312			273,312
Florida Division of Emergency Management		16,500	29,559		46,059
Miami-Dade County Healthy Food Access	156	41,667			41,822
Monroe County Marina Siting Plan				10,000	10,000
Coordinating Council of Broward				35,000	35,000
RPC Overhead	445,761				445,761
Total	756,613	1,861,613	311,224	222,400	3,151,850