



# MEMORANDUM

AGENDA ITEM #III.B.1

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DATE: JUNE 6, 2011  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: AUDIT FIRM SELECTION/NEGOTIATION UNDER RFP #0211011-AU

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The South Florida Regional Planning Council received responses for the above Request for Proposal (RFP) from four Certified Public Accounting firms.

Staff determined that none of the respondents is on the State of Florida's list of convicted or suspended vendors. Additionally, inquiries with the Florida Department of Business and Professional Regulation have determined that each firm had no probable cause or action found.

After reviewing and evaluating the proposals received, the Selection/Negotiation Committee shortlisted, per the Council approved RFP, the proposals to three firms. Staff is forwarding the three firms selected for consideration by the Executive Committee (see attached). These firms, in alphabetical order, are Albarni Caballero & Company, L.L.P, Harvey, Covington & Thomas, LLC and Sharpton, Brunson & Thomas LLC. These firms have been notified and scheduled for an interview at the June 6, 2011 Executive Committee meeting beginning at 9:00 a.m. The Executive Committee will make a recommendation to the Board at the June 6, 2011 meeting, as to the firm selected for contract negotiation.

## Recommendation

Interview and select an auditor.

*Selection/Negotiation Committee*

*Tabulation*

*Date*

5/23/2011

Scores				
<i>Reviewer</i>	<i>Firm #1</i>	<i>Firm #2</i>	<i>Firm #3</i>	<i>Firm #4</i>
	Sharpton, Brunson & Company, P.A.	Harvey, Covington & Thomas, LLC	Alberni Caballero & Company, L.L.P.	Keefe, McCullough & Co., LLP.
<i>Matthew Lalla</i>	74	71	60	59
<i>Horace Nwachukwu</i>	74	66	64	52
<i>Jose Riesco</i>	75	73	63	56
<b>TOTAL</b>	<b>223</b>	<b>210</b>	<b>187</b>	<b>167</b>

**AUDITOR SELECTION – FY 2010-2011**

Auditing Firm	Individual Audit Staff Technical Qualifications	Audit Organization/ Local Technical Qualifications	Audit Approach	Client References	Comments
Alberni Caballero & Company, L.L.P. 3350 S.W. 148 <sup>th</sup> Avenue Miramar, Florida 33027	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Harvey, Covington & Thomas, LLC 3716 Hollywood Blvd, Suite 203 Hollywood, Florida 33021	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Sharpton, Brunson & Thomas, LLC One Southeast Third Avenue, Suite 2100 Miami, Florida 33131	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	

5 = Highest Ranking; 1 = Lowest Ranking