



MEMORANDUM

AGENDA ITEM #8f

DATE: SEPTEMBER 13, 2010
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FY 2009-10 OPERATING BUDGET AMENDMENT

Background

Staff has prepared the final amendment to the Fiscal Year 2009-10 Budget and Work Program for your approval. The attached summaries of Revenues and Expenditures present the budget approved by the Council in July 2010 alongside the amended budget submitted for your approval today. The budget is presented in "funds" format – the Special Revenue Funds are subdivided into Federal, State and Local categories.

Revenues

The final Council operating budget for 2009-10 has been adjusted to \$2,845,620, down from the \$3,018,424 approved in July 2010, a decrease of 5.7%. The core budget, without pass-through funds, is projected at \$2,607,800.

County membership fees and other general fund revenues remain at the previously budgeted level for the current year. Changes in projected revenue are shown in components of the Special Revenue Funds, as a result of funds carried forward from the previous fiscal year, the development of new grants and projects, and grants and projects that were not funded as initially projected. Projects with the Broward County Office of Economic and Small Business Development and the Palm Beach County Sheriff's Office, which would have entailed primarily pass-through funding, were not funded during the current fiscal year. The latter is now scheduled to start October 1, 2010.

Expenditures

Only minor adjustments in expenditures are presented in the final budget when compared to the budget amended in July. Contracts and pass-through expenses are reflected in the category of non-recurring professional services.

Recommendation

Staff recommends approval of the amended FY 2009-10 Budget and Work Program.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2009-10 AMENDED OPERATING BUDGET, SEP/10**

REVENUES	FY 2009-10 (Approved Jul/10)	FY 2009-10 (Proposed Sep/10)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$305,480	\$305,480
Miami-Dade County	\$434,140	\$434,140
Monroe County	\$13,055	\$13,055
Interest Income	\$10,000	\$10,000
TOTAL GENERAL FUND	\$762,675	\$762,675
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	\$1,209,406	\$1,241,665
FDEM - Hazardous Materials Emergency Planning - HMEP (3)(7)	\$67,189	\$70,663
DHS - Regional Domestic Security Task Force	\$10,070	\$13,070
DHS / RDSTF - Palm Beach Sherrif's Office Crime Analysts (8)	\$40,000	\$0
DOE - Clean Cities Coalition	\$22,500	\$22,500
DOE - Energy Efficiency Block Grants RLF	\$100,000	\$146,409
DOE - I-75 Green Corridor Project	\$9,653	\$9,653
EDA - Economic Development District Planning (4)	\$53,000	\$64,876
EDA - Revolving Loan Funds Administration	\$267,500	\$267,500
EPA - Brownfields Administration	\$50,000	\$50,000
FEMA / NEFRC - Regional Evacuation Study	\$122,200	\$122,200
FTA - Broward County MPO (3)	\$5,792	\$13,292
FTA - Miami-Dade County MPO (3)	\$25,000	\$25,000
ICC - HHS / Job Opportunities for Low Income Individuals (6)	\$436,502	\$436,502
State Funded Projects	\$441,892	\$433,398
DCA - Florida Department of Community Affairs (3)	\$331,004	\$331,010
FDEM - Local Emergency Planning Committee - LEPC Staff (3)	\$40,909	\$40,909
FDEM - IECGP Training Program	\$16,500	\$8,000
FDEM - Hazardous Facility Analysis in Monroe County	\$2,716	\$2,716
FDEM - Tactical Interoperable Communications Plan	\$14,763	\$14,763
FDEP - Turkey Point Expansion Review	\$6,000	\$6,000
OTTED - Small Business Bridge Loan Administration	\$30,000	\$30,000
Local Funded Projects	\$604,451	\$407,883
Broward County Office of Economic Development (5)	\$50,000	\$0
Broward County Micro Loan Fund	\$4,000	\$4,000
BRHPC - HITS Program Evaluation	\$8,500	\$8,500
Coordinating Council of Broward - CCB (3)	\$35,000	\$35,000
Development of Regional Impact (DRI) Fees	\$100,000	\$100,000
Keith & Schnars - Monroe County EAR	\$15,000	\$15,000
Regional Business Alliance (4)	\$8,750	\$8,750
SFRTA - Transportation Oriented Development	\$182,333	\$182,333
South Florida Economic Forecasting Partnership	\$26,400	\$21,800
State Road 7 Partnership	\$32,500	\$32,500
New Program Development (2)	\$141,968	\$0
TOTAL SPECIAL REVENUE FUNDS	\$2,255,749	\$2,082,945
GRAND TOTAL	\$3,018,424	\$2,845,620

See Numbered Notes on the last page.

**SOUTH FLORIDA REGIONAL PLANNING COUNCIL
FY 2009-10 AMENDED OPERATING BUDGET, SEP/10**

EXPENDITURES	FY 2009-10 (Approved Jul/10)	FY 2009-10 (Proposed Sep/10)
Salaries and Leave	\$1,560,000	\$1,560,000
Fringe Benefits	\$436,800	\$436,800
Occupancy	\$300,000	\$300,000
Equipment, Furniture	\$2,000	\$2,000
Office Automation	\$48,000	\$48,000
Supplies	\$12,000	\$11,000
Communications, Postage	\$18,000	\$17,000
Printing, Advertising, Notices	\$5,000	\$5,000
Travel	\$30,000	\$30,000
Professional Development	\$30,000	\$32,000
Insurance	\$20,000	\$20,000
Miscellaneous Expenses	\$15,000	\$15,000
Subtotal	\$2,476,800	\$2,476,800
Nonrecurring Professional Services (10)	\$410,624	\$237,820
Legal Services	\$75,000	\$75,000
RLF Legal Fees (9)	\$20,000	\$20,000
Financial Services	\$36,000	\$36,000
Subtotal	\$541,624	\$368,820
TOTAL	\$3,018,424	\$2,845,620
Numbered Notes		
(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.	
(2)	New program development was included in the budget to accommodate for expected new projects.	
(3)	The contract period is from July to June. In each year, budgeted amounts shown include the portion of annual funding estimated for the Council's fiscal year beginning in October through the following June (9 months), plus the portion of anticipated contract renewals in the following year for the period from July to September (3 months).	
(4)	The contract period is from January to December each year. The total includes funds from the annual contract carried forward in October (3 months) plus the portion of the projected contract for the following year estimated to be used in the period from January to September (9 months).	
(5)	Not funded in this fiscal year. Would have included contract (pass-through) revenues and expenditures of \$45,000 related to economic impact analysis.	
(6)	Includes contract (pass-through) revenues and expenditures of \$262,925 related to implementation of the Job Opportunities for Low Income individuals grant.	
(7)	Includes contract (pass-through) revenues and expenditures of \$24,600 related to payment of external trainers.	
(8)	Not funded in this fiscal year. Would have included contract (pass-through) revenues and expenditures of \$36,000 related to payment of external crime analysts.	
(9)	Office of Tourism, Trade and Economic Development (OTTED) legal reimbursements are now included with other RLF legal fees.	
(10)	Includes pass-through expenditures.	

**South Florida Regional Planning Council
Amended 2009-10 Work Program**

Activity	General Fund	Special Revenue Fund			Total
		Federal	State	Local	
Regional Planning	188,516	792,093	146,039	240,633	1,367,281
Strategic Regional Policy Plan	49,651		49,651		99,303
Local Emergency Planning Committee			40,909		40,909
Hazardous Materials Emergency Planning		70,663			70,663
Hazardous Facility Analysis in Monroe County			2,716		2,716
Tactical Interoperable Communications			14,763		14,763
DEM - IECGP Training Program			8,000		8,000
South Florida Transportation / Land Use				182,333	182,333
DOE - Clean Cities Coalition		32,153			32,153
DOE - Energy Efficiency RLF Administration		146,409			146,409
EPA - Brownfields Administration	41,357	50,000			91,357
Miami-Dade Metropolitan Planning Organization	14,417	25,000			39,417
Broward Metropolitan Planning Organization		13,292			13,292
State Road 7 / US 441 Collaborative				32,500	32,500
Statewide Regional Evacuation Study Program		122,200			122,200
SF Economic Forecasting Partnership				21,800	21,800
Economic Development Administration	65,314	64,876			130,190
EDA Revolving Loan Fund Administration		267,500			267,500
Broward County Micro Loan RLF Administration				4,000	4,000
OTTED - Small Business Bridge Loan Administration	17,777		30,000		47,777
Impact Assessment	252,923	0	254,257	100,000	607,180
Local Plans / Plan Amendments / EAR Review	165,505		165,505		331,010
Development of Regional Impact (DRI) Reviews				100,000	100,000
DRI Technical Assistance	16,550		16,550		33,101
FDEP - Turkey Point Expansion Review	4,666		6,000		10,666
Intergovernmental Coordination and Review	16,550		16,550		33,101
Federal and State Projects and Permits	16,550		16,550		33,101
State Programs, Plans and Rules	16,550		16,550		33,101
Regional and Local Programs, Plans and Rules	16,550		16,550		33,101
Technical Assistance	33,101	449,572	33,101	67,250	583,024
Technical Assistance on Local Issues	33,101		33,101		66,202
Institute for Community Collaboration		436,502			436,502
Regional Business Alliance				8,750	8,750
Regional Domestic Security Task Force		13,070			13,070
Coordinating Council of Broward				35,000	35,000
BRHPC - HITS Program Evaluation				8,500	8,500
Keith & Schnars - Monroe County EAR				15,000	15,000
RPC Overhead	288,135				288,135
Total	762,675	1,241,665	433,398	407,883	2,845,620