

SOUTH FLORIDA REGIONAL PLANNING COUNCIL

Minutes

September 8, 2014

The South Florida Regional Planning Council met on this date at the City of Miami Commission Chambers, 3500 Pan American Drive, Miami, Florida. Chair Ritter began the meeting at 10:50 a.m. The Pledge of Allegiance was said before the Institute of Community Collaboration Meeting.

I. Pledge of Allegiance and Roll Call

Councilmember Patricia Asseff (absent)
Councilmember Mario J. Bailey (absent)
Councilmember Margaret Bates (absent)
Councilmember Frank Caplan
Councilmember Tim Daubert
Councilmember Suzanne Gunzburger
Councilmember Nelson Hernandez
Councilmember Martin Kiar (absent)
Councilmember Jean Monestime
Councilmember George Neugent
Councilmember David Rice
Chair Stacy Ritter
Councilmember Xavier Suarez (absent)
Councilmember Paul Wallace
Councilmember Sandra Walters
Councilmember Jimmy Weekley (via phone)
Councilmember Juan C. Zapata (absent)

Mr. Sam Goren, Legal Counsel was present.

The following Ex-Officio Member was present:

Ms. Laura Corry, representing the South Florida Water Management District

The following Ex-Officio Member participated via phone:

Ms. Aileen Boucle, representing the Florida Department of Transportation, District VI

II. Approval of Council Agenda

Councilmember Gunzburger moved to approve the amended Council Agenda. Councilmember Monestime seconded the motion, which carried by a unanimous vote.

III. Action Items

A. Minutes of Previous Meeting

Councilmember Walters moved to approve the Minutes of the Previous Meeting. Councilmember Daubert seconded the motion, which carried by a unanimous vote.

B. Financial Report

Councilmember Walters moved to approve Agenda Item III.B, Financial Report. Councilmember Neugent seconded the motion, which carried by a unanimous vote.

C. Intergovernmental Coordination and Review Report

Councilmember Walters moved to approve Agenda Item III.C, Intergovernmental Coordination and Review Report. Councilmember Gunzburger seconded the motion, which carried by a unanimous vote.

D. Consent: Comprehensive Plan Amendment Reviews

- Broward County 14-6ESR
- Broward County 14-8ESR
- City of Deerfield Beach 14-2ESR
- City of Oakland Park 14-1ESR
- City of Plantation 14-4ESR
- Miami-Dade County 14-3ESR addendum

Councilmember Walters moved to approve Agenda Item III.D, Comprehensive Plan Amendment Reviews. Councilmember Caplan seconded the motion, which carried by a unanimous vote.

E. Regional Issues: Comprehensive Plan Amendment Reviews – None

F. Opportunities for Expanding Economic Development and Job Creation

Mr. Murley stated that Council staff has been working with the Revolving Loan Board on creating another 501(c)(3) with specific activities to create jobs in the three counties.

Cheryl Cook, Council staff, introduced Gabino Cuevas, Chair of the Revolving Loan Fund for the past 12 years, who is Co-founder and CEO of Cherokee Enterprise, a small engineering firm in Miami-Dade County with satellite offices in other counties. She attributed his leadership for the success of the Loan Program.

Ms. Cook informed the Council that several agencies have approached the Loan Administrative Board (LAB) and the SFPRC regarding possible funding opportunities. She stated that the LAB recommendation was to create a Community Development Financial Institution (CDFI) to capitalize on these opportunities. Ms. Cook explained the requirements needed to become a CDFI by the US Department of Treasury. She informed the Council that Council staff was in the process of forming a new not-for-profit corporation that would be called the *Southeast Florida Community Development Fund, Inc.* She explained how the CDFI Board will be selected and managed. Ms. Cook is asking the Council to authorize the following:

1. Authorize the Executive Director to continue forming a new 501(c) (3) and begin the CDFI certification process as well as board appointments and advisory committee member appointments.
2. Authorize the Chair of the Council to appoint two members to the *Southeast Florida Community Development Fund, Inc.* Board.
3. Authorize the Executive Director to continue discussions with the National Development Council, Miami-Dade County and Citibank to finalize a hosting service agreement.
4. Authorize Executive Director to negotiate funding opportunities for the new corporation.

Councilmember Hernandez questioned if the new program can support the Council.

Mr. Murley explained that the Council staff will be operating the CDFI in a similar way to the Revolving Loan Fund Program and the extra funds would be reinvested in the CDFI.

Mr. McGann stated the renamed Institute of Community Collaboration will continue to be controlled by the Council. He stated that the CDFI would have an independent Board that will control the CDFI, which will meet the requirement of independence.

Ms. Cook stated that the first three members of the CDFI Board will be non-governmental members: Norman Taylor, Barrington Wright and Gabino Cuevas, who have agreed and are Members of the RLF LAB. She stated that the Councilmembers will be able to recommend members for the CDFI Board. Motion was carried by a unanimous consent.

G. Legal Counsel Annual Review and Proposed Contract Extension

Councilmember Walters moved to approve Agenda Item III.G, Legal Counsel Annual Review and Proposed Contract Extension. Councilmember Neugent seconded the motion, which carried by a unanimous vote.

H. Executive Director Annual Review

Councilmember Monestime moved to approve Agenda Item III.H, Executive Director Annual Review. Councilmember Walters seconded the motion, which carried by a unanimous vote.

I. FY 2013-14 Budget Amendment

Mr. McGann explained the Revenues, Expenditures and Operating Deficit.

Councilmember Hernandez moved to approve Agenda Item III.I, FY 2013-14 Budget Amendment. Councilmember Walters seconded the motion, which carried by a unanimous vote.

J. FY 2014-15 Operating Budget

Mr. McGann explained the Revenues and Expenditures.

Councilmember Walters moved to approve Agenda Item III.J, FY 2014-15 Operating Budget. Councilmember Hernandez seconded the motion, which carried by a unanimous vote.

IV. Discussion Items

A. Executive Committee Report

Mr. Murley stated the West Florida Regional Planning Council is celebrating their 50th Anniversary and would like the Resolution of recognition to be signed by Chair Ritter.

Councilmember Gunzburger moved to approve Agenda Item IV.A, Executive Committee Report. Councilmember Walters seconded the motion, which carried by a unanimous vote.

B. Executive Director's Report

Mr. Murley informed the Council on future activities of Council staff will focus in the following areas: 1) Broward Next, a joint project of Broward County, the Broward County Planning Council, and the Broward League of Cities; 2) in Monroe County working on Workforce Housing and Emergency Preparedness issues, and 3) the Downtown Miami Area-wide Development of Regional Impact (DRI). He stated we will also continue our focus on All Aboard Florida and TriRail Coastal Link.

Councilmember Monestime requested a status report the City of Opa-locka's Stormwater Infrastructure Improvements Plan and the Wastewater Infrastructure Improvements Plan. Mr. Murley stated that he would forward that information to him.

C. Legal Counsel Report

Mr. Goren explained the Revolving Loan Fund Status Report and the informational letter from his firm. He stated that the bulk of the accounts that are behind in payments, are up to date. He stated that the RLF Program is extremely successful. He stated that there are no out-of-pocket expenses and thanked Ms. Cook for her success managing the Loan Program.

He stated that it is his privilege to part of the SFRPC.

D. Ex Officio Reports - none

V. **Program Reports and Activities**

A. Council Mission

B. Revolving Loan Fund Reports

1) SFRPC Revolving Loan Funds Status Report

Chair Ritter questioned the payment schedule for 24 Hour Air Service. Ms. Cook stated that the loan payments were changed to \$500/month with an increase over time.

2) Smart Watts Home Energy Retrofit Loan Fund Status Report

C. Emergency Preparedness Program Status Report

D. Florida Regional Councils Association

1) FRCA Monthly Accomplishments

VI. **Announcements and Attachments**

A. Correspondence and Attendance Form

B. Upcoming Meetings

- 1) October 6th, 10:30 a.m. (Executive Committee Meeting, SFRPC Office, Hollywood)
- 2) November 3rd, 10:30 a.m. (Murray E. Nelson Government Center, Key Largo)
- 3) December 1st, 10:30 a.m. (Executive Committee Meeting, SFRPC Office, Hollywood)
- 4) January 5th, 10:30 a.m. (SFRPC Office, Hollywood)

VII. **Councilmember Comments**

VIII. Adjournment

The meeting was adjourned at 11:55 p.m.

This signature is to attest that the undersigned is the Secretary of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL, and the information provided herein is the true and correct minutes for the September 8, 2014 meeting of the SOUTH FLORIDA REGIONAL PLANNING COUNCIL adopted the 3rd day of November, 2014.

David Rice, Secretary

Date