

MEMORANDUM OF UNDERSTANDING
among Members of
THE COORDINATING COUNCIL OF BROWARD

The **Community Assessment Methodology** adopted by The Coordinating Council of Broward (CCB) in September, 1997, is designed to support movement towards the vision of an uninterrupted, integrated system of services through which individuals are able to have their needs met in a responsible and effective manner. It also recognizes four desired characteristics of the future service delivery system: progression from coordination to collaboration; designed for the customer; accountable, results-oriented; and, effective communication process.

The **Countywide Resource Inventory**, a component of the community assessment methodology, creates an information base to complement quality-of-life indicators and goals in the identification of critical issues and priorities for CCB action. The timely assessment of how resources currently are allocated to health, education and human services in Broward County is essential to the identification of gaps and overlaps in service delivery. This in turn supports the development of strategies to address priority needs identified by the annual review of progress toward the County's goals.

The primary instruments of the resource inventory methodology are **standardized organizational profiles for funders and providers of services**, by which comprehensive data about health, education and human services within Broward County will be collected. Funder and provider organizations will work collaboratively to collect this data in order to reduce the costs. They also will promote the broad use and acceptance of the standardized profiles in order to limit the amount of redundant surveying.

Therefore, the following is understood and accepted by the signatories of this agreement:

The Coordinating Council of Broward (CCB) agrees to:

- provide technical assistance to participating agencies in the completion of the organizational profiles;
- adopt the countywide resource inventory as an essential tool for community assessment and the organizational profiles as the standard for agency information gathering within Broward County;
- compile the data derived from the profiles and release aggregate information to the community; and
- share data from the countywide resource inventory with all participating organizations.

The CCB Members that fund health, education and human services in Broward County agree to:

- adopt the standardized organizational profiles as a consideration for funding and contracting with organizations that provide health, education and human services in Broward County;
- participate in the CCB annual community assessment using the CCB organizational profiles;
- provide accurate information to the best of their ability;
- update the information annually, or more often once the Broward Information Network is implemented;
- consider, as appropriate to each CCB member agency, agencies they fund to complete the organizational profile; and
- follow up with funded agencies to increase response rates.

Other funders of health, education and human services in Broward County will be encouraged to sign an addendum to this agreement adopting these same provisions. This agreement will enter into effect on the date of its signature, and will remain in effect until revoked.

Signatures:

Ambit Marketing Communications _____	Date _____
Kathy Koch, President	
Area Agency on Aging of Broward County _____	Date _____
Edith Lederberg, Executive Director	
Bateman, Gordon and Sands Insurance _____	Date _____
Daniel Gordon	
BellSouth Business Systems _____	Date _____
Janet Craft, VP/GM Florida	
The Broward Alliance _____	Date _____
James Garver, President/CEO	
Broward Community College _____	Date _____
Will Holcombe, President	
Broward County Government _____	Date _____
Roger Desjarlais, County Administrator	
Broward County Health Dept _____	Date _____
David L. Roach, Senior Administrator	
Broward County Sheriff _____	Date _____
Ken Jenne, Sheriff	
Broward Workforce Development Board _____	Date _____
Mason Jackson, Executive Director	
Catholic Charities of the Archdiocese of Miami _____	Date _____
Bishop Thomas G. Wenski	
Multicultural Advisory Board _____	Date _____
Jasmin Shirley Moore, Chair	
FL Dept. of Children and Families, District 10 _____	Date _____
Johnny Brown, District Administrator	
FL Dept. of Juvenile Justice, District 10 _____	Date _____
Kim Gorsuch, Manager	
Greater Ft. Lauderdale Chamber _____	Date _____
Stephen M. Queior, President/CEO	
Jewish Federation of Broward County _____	Date _____
Gary Rubin, Executive Director	
Memorial Healthcare System _____	Date _____
Frank Sacco, CEO	
NationsBank, Broward County _____	Date _____
North Broward Hospital District _____	Date _____
Wil Trower, President/CEO	
Right Management Consultants _____	Date _____
Thomas H. Shea, Managing Principal	
School Board of Broward County _____	Date _____
Frank Petruzielo, Superintendent	

Travel Industry Consultant _____ Date _____
Jack L. Moss

United Way of Broward County _____ Date _____
Robert MacConnell, President/CEO