

# **The Biscayne Bay Regional Restoration Coordination Team**

## **Action Plan Development**

The primary purpose of the  
Team is Coordination

Coordination is accomplished through the lens of the VISION

GOALS FOLLOW FROM THE VISION  
THROUGH THE FILTER OF COORDINATION  
OBJECTIVES TELL YOU WHEN YOU HAVE ACCOMPLISHED YOUR GOAL

Objectives must be “SMART”

- Specific
- Measureable
- Achievable
- Responsible
- Have a Timetable

From Goals and Objectives, you can develop Action Steps

ACTION STEPS include answers to the following questions:

- What needs to be done (tasks) ?
- In what order?
- Who needs to do it?
- Who should lead/coordinate this effort?
- When should it be done?
- Duration of action step?
- How much will/should it cost?
- How does it get paid for?
- What are the benefits of this Action Step?

Action Steps can be many things, including:

- Projects needed
- Studies
- Questions
- Implementation suggestions

After Action Steps are developed, you will consider:

- What new Projects are needed to accomplish this? What gaps exist?
- What Projects already exist to explore/develop this?
- What resources are available to fund this?
- What other Initiatives exist with which we can coordinate to maximize resources and benefits?
- Linkages/Connections to Goals
- Relationship to other action steps (prioritizing/sequencing)

Once it is determined new Projects are needed,  
the Team will develop:

- Project criteria
- MORE TO COME!