

THE STATE ROAD 7/US 441 COLLABORATIVE STEERING COMMITTEE MEETING

**City of Coral Springs City Hall
Coral Springs, Florida**

February 28, 2002

1:00 p.m.-4:00 p.m.

REPORT OF PROCEEDINGS

WELCOME, AGENDA REVIEW

The meeting was opened by the Facilitator, Janice M. Fleischer, South Florida Regional Planning Council Institute for Community Collaboration. She welcomed everyone and thanked the City of Coral Springs for hosting the meeting.

Steering Committee Members present:

Rebecca Grohall, Designee, Coral Springs
Commissioner Carlton Moore, Designee, Ft. Lauderdale
Vice Mayor Fran Russo, Designee, Hollywood
Commissioner Hazelle Rogers, Alternate, Lauderdale Lakes
Gus Zambrano, Alternate, Miramar
Robert Meehan, Alternate, Margate
Commissioner David Ofstein, Alternate, Tamarac
Commissioner Leanna Mirsky, Designee, Lauderhill
Rachel Bach, Alternate, Plantation
Mark Kutney, Alternate, Davie
Peg McPherson, Alternate, SFWMD
David Dahlstrom, Alternate, SFRPC
Steve Braun, Designee, FDOT
Mayor Richard Kaplan, Designee, Broward MPO

An updated list of Collaborative Steering Committee members is attached at Exhibit A and was contained in the participant and observer packets.

Observers:

Heather Cuniff, Lauderhill
Jose Papa, City of Hollywood
Michael Ronskavitz, BCT
John Zegeer, Kittelson & Associates
E. Joseph Wheeler, WINC
Lorraine Tarren, Coral Springs
Celeste Dunmore, Lauderdale Lakes
Karen Kiselewski, Lauderhill
Rebecca Rodgers, Broward County
Angela Chin, Broward County
Maria Davis, Broward MPO
Jean Scott, Strategies for Livable Communities

Ms. Fleischer reviewed the day's Objectives:

- To continue to review and refine organizational structure
- To discuss membership and leadership of TACs (Technical Advisory Committees)
- To finalize current Goals
- To discuss and have consensus ranking on: Bus Shelters; Eminent Domain Ordinances; and Maintenance Agreements
- To have a presentation on Local Activity Centers
- Reports from Collaborative Steering Committee Members on the status of SR7/US 441 activities/decisions in their jurisdictions

Ms. Fleischer then reviewed the day's Agenda (Exhibit B). She indicated that future meeting dates to complete Phase II of the Collaborative Plan had been set as follows:

March 21, 2002

April 11, 2002

May 2, 2002

May 23, 2002

June 13, 2002

Ms. Fleischer asked for volunteers to host future meetings. As municipalities agree to host the meetings, notices will be sent to members to keep them updated.

She then briefly went over the Jurisdiction Report Format included in the packet (Exhibit C). She explained that the goal was to create a matrix of activity by municipality and project. This matrix would be used for several purposes: first, to keep the Collaborative informed as to each other's activities; second, to reveal which projects would/might lend themselves to joint work and which projects are better done by each municipality individually; and third, to provide a basis for requests for funding to demonstrate the valuable work being done as a result of the Collaborative efforts. She emphasized that keeping a single format for jurisdiction reports would aid in preparing the matrix. She noted that any suggestions on how to improve the format were welcome.

She reminded Members to fill in their Evaluations if they had to leave early and invited Observers to indicate their comments on the Comment Cards and the Idea Parking Lot provided. She then announced that a public comment period would be initiated at this meeting and would continue in the future.

Ms. Fleischer then turned the meeting over to David Dahlstrom, SFRPC staff. Mr. Dahlstrom requested that Members begin to think about how Phase II will be funded. Mr. Dahlstrom introduced Jean Scott, with Strategies for Livable Communities, and indicated that she would be speaking at the next meeting of the Collaborative regarding a document she is preparing for the Council for the benefit of the Collaborative on the subject of Collaborative Accomplishments.

ORGANIZATIONAL STRUCTURE

The Facilitator directed Members to their packets for an analysis of the benefits and alternatives of leadership structures in groups and how one might be approached by the Collaborative (Exhibit D). After discussing this issue, the Committee decided by complete consensus that one Chair should be elected to lead the Collaborative. There was a nomination to have Commissioner Leanna "Lee" Mirsky, City of Lauderhill be the group's first Chair, and that, too, was agreed to by complete consensus. Discussion then turned to the issue of Vice-chairs. After some deliberation, consensus was reached that the Chair would designate a Vice-chair, as well as having the ability to call upon others to assist her as needed.

Discussion then turned to Technical Advisory Committees (TACs) and how they might be incorporated into the Collaborative's organizational structure. Ms. Fleischer again referred Members to the analysis of organizational structure provided in their packets (Exhibit D). She pointed out that TACs may be ruled by Sunshine laws depending on their makeup and purposes. She indicated that she would contact someone who could advise the Committee more thoroughly on the subject within the next two meetings.

During the Committee discussion of the TACs, Members made the following comments:

1. Utilize TACs that already exist in each municipality
2. TACs need to be able to call on outside sources
3. Potential General functions/heading of TACs:
 - a) Zoning/Legal
 - b) Community Redevelopment
 - c) Transportation / Land Use
 - d) Economic Development
 - e) Brownfields

At this point in the meeting, to maintain the continuity of the Committee's discussion, the Facilitator revised the Agenda by skipping the section on Goals and moving directly into the discussion on bus shelters, maintenance agreements and eminent domain ordinances. Each of these issues may require technical advice before final decisions could be made by the Committee.

BUS SHELTERS, MAINTENANCE AGREEMENTS, & EMINENT DOMAIN ORDINANCES

The Facilitator reminded the Committee that at the last meeting, the Florida Department of Transportation (FDOT) had asked for decisions by the Collaborative as to the following issues:

1. Bus shelters-how much uniformity in design do the municipalities' desire? Should all bus shelters along the corridor look alike, or will there be a different design for each municipality?
2. Maintenance agreements for the bus shelters-does the Collaborative want to enter into one maintenance agreement regarding the upkeep of the bus shelters or do Collaborative municipalities each want to enter into separate agreements with FDOT?
3. Eminent domain ordinances-this issue concerns each municipality individually; however, representatives of the municipalities need to contact Steve Braun, FDOT, to verify whether they want to adopt an ordinance.

With regard to bus shelters, it was decided that FDOT would present an update on the plans for the corridor at the March meeting.

Regarding bus shelters along the corridor, the group made the following comments/observations:

1. Continuance throughout; use what is presently there
2. No more elaborate than existing
3. They should reflect a community identity
4. Each city should report on its ideas
5. Raise the standard
6. East-West consistency is needed
7. Some elements should be similar, some unique variations to reflect the individual municipality
8. Plantation received a grant for bus shelter enhancement
9. Short and long term decisions need to be made soon so funding is not lost
10. Bus rapid transit should be considered; presentation at next meeting
11. There should be design consistency

Members were asked to discuss this issue with their respective staffs and return with discussion points, proposals, and/or presentations at the April 11 meeting. They were encouraged to bring in designs from other jurisdictions as examples. In the event Members fail to follow up with this issue and are not prepared to discuss this matter on April 11, Commissioner Rodgers was appointed as the member responsible for motivating everyone to take action. Steve Braun of FDOT indicated that he would email Members more information on bus shelters via Ms. Fleischer before the next meeting.

Discussion then moved to Maintenance Agreements. It was stated that the Maintenance Agreement FDOT sought a decision on was bus shelters but could the agreement could cover landscaping as well. Members made the following comments regarding this issue:

1. These agreements are for bus shelters but may be for landscaping
2. Explore other alternatives to having FDOT maintain
3. Municipalities could get a credit from FDOT, then enter into private maintenance agreements; maintenance subsidized by FDOT
4. Contract with one vendor to maintain uniformity (14 inter-local agreements)
5. One contractor may result in cost savings

Steve Braun, FDOT, indicated that he would present a cost/benefit analysis and other possibilities regarding this issue at the Committee's April 11th meeting.

Eminent domain ordinances were then briefly discussed, and those Members representing jurisdictions south of Griffin Road were encouraged to contact Steve Braun as this issue really concerns each municipality separately, not as part of the Collaborative.

LOCAL ACTIVITY CENTERS

Ms. Fleischer then turned the meeting over to David Dahlstrom, SFRPC, and Rachel Bach, City of Plantation, for a discussion on the "Local Activity Center" (LAC) land use category. David directed Members to a copy of Broward County's proposed LAC land use category in their packets (Exhibit E). Mr. Dahlstrom and Ms. Bach discussed its implications for the corridor. Members were asked to read the proposal, consult with their respective staff, and return to the March 21 meeting ready to discuss its pros and cons. It was suggested that this might be an issue the Steering Committee wants to comment on as an entity and send a letter, through the newly appointed Chair, to Broward County with Committee comments and recommendations. This would not prevent each municipality from making its own comments in addition to the Steering Committee comments.

REVISIT AND REFINE CURRENT GOALS

The Facilitator then moved back to the Agenda item of discussing the Collaborative's Goals. Members were referred to their packets for a list of the tentative Goals and Objectives they drafted at one of their earlier meetings during Phase I (Exhibit F). The Facilitator asked Members to review the three Goals originally drafted: Safety, Aesthetics and Redevelopment. She asked if Members had any suggestions for potential new Goals for the Collaborative. The following comments were made:

1. Transportation should be a new Goal
2. Economic Development should be a new Goal
3. Amend "Redevelopment" to: "Land Use / Development"
4. Keep "Redevelopment", and add: "Land Use / Development"
5. Economic Development is defined as: jobs; business incentives
6. There is the physical vs. the economic; with economic being more program related

Members were then asked to revisit the Objectives they had drafted under each Goal. The following suggestions were made as additional Objectives:

SAFETY

- Parking and access
- Design standards for front of businesses
- ADA improvements/Florida accessibility code
- Access management
- Support or adherence to CPTED

AESTHETICS

- Landscaping
- Maintenance
- Community identification
- Lighting/decorative

REDEVELOPMENT

- Façade
- Business incentives
- Affect on surrounding community
- Something business communities can support/incentives to get them to support
- Bus shelters
- Flexibility for non-conforming properties from the current code, etc.
- Site design, property constraints
- This helps FDOT in negotiating

FOR ALL CATEGORIES CONSIDER:

- Expediting of permitting for items in corridor
- Ownership information issues which may arise/several owners versus individual owner
- Available/adequate infrastructure
- Currently proposed developments/what can be done to have them conform to Collaborative Standards?
- Incentives to promote land assembly

Two issues which were placed separately as not falling under the topics above were:

- Improved linkages with residential areas
- Project coordination

DESIGNEE REPORTS

Short reports were given by the City of Plantation; the SFRPC, and FDOT.

PUBLIC COMMENT

The Facilitator announced that no one had signed up for public comment.

CLOSING

Ms. Fleischer asked Members to contact their neighboring jurisdictions, Parkland (which has lost its Member) and the Seminole Tribe, and encourage them to attend future meetings. She reminded the group about their “homework” (bus shelters, maintenance agreements, eminent domain ordinances, and Local Activity Centers), and thanked them for their attendance and participation.

The meeting was then adjourned.