

**THE STATE ROAD 7/US 441 COLLABORATIVE
STEERING COMMITTEE MEETING**

**Florida Department of Transportation, District IV
Ft. Lauderdale, Florida**

November 15, 2001

1:00 p.m.-5:00 p.m.

REPORT OF PROCEEDINGS

WELCOME, AGENDA REVIEW

The meeting was opened by, Janice M. Fleischer, South Florida Regional Planning Council Institute for Community Collaboration, meeting Facilitator. She welcomed everyone and thanked the Florida Department of Transportation for hosting the meeting.

Steering Committee Members present:

Rebecca Grohall, Designee, Coral Springs
Vice Mayor Fran Russo, Designee, Hollywood
Commissioner Levoyd Williams, Designee, Lauderdale Lakes
Gus Zambrano, Alternate, Miramar
Sheila Rose, Designee, Coconut Creek
Robert Meehan, Alternate, Margate
Commissioner Edward Portner, Designee, Tamarac
Rachel Bach, Alternate, Plantation
Enrique Zelaya, Alternate, Broward County
Steve Braun, Designee, FDOT

Observers:

Heather Cuniff, Lauderhill
Gareth Steele, FDOT
Paul Lampley, FDOT
Gus Schmidt, FDOT
Jose Papa, City of Hollywood
Cheryl Balogh, FDOT
Stuart Litvin, Hollywood Business Council
Michael Ronskavitz, BCT
John Zegeer, Kittelson & Associates
Joe Lelonek, Land Design South
Lorie Mertens, City of Hollywood
Greg Stuart, Broward County
Richard Levinson, CB Richard Ellis
Dave Zell, City of Hollywood
Tom Gustafson

Ms. Fleischer then turned the meeting over to David Dahlstrom, SFRPC staff. Mr. Dahlstrom introduced Ann R. Perrotta, FDOT, Director of Administration, District IV. Ms. Perrotta welcomed everyone on behalf of FDOT. She said she had received much positive feedback on the work of the Collaborative and was glad that FDOT was able to be of assistance in the efforts being made by the Collaborative and the Steering Committee in particular. She then turned the meeting back over to the Facilitator.

Ms. Fleischer reviewed the day's Objectives:

- To continue to review and refine the organizational structure of the Steering Committee.
- To learn about projects on State Road 7.
- To learn about funding opportunities.
- To see a video on Bus Rapid Transit and provide input.
- To hear from Collaborative Steering Committee Members on the status of SR7/US 441 activities in their jurisdictions.

Ms. Fleischer then reviewed the day's Agenda (Exhibit A) and indicated to Members that a current list of Steering Committee Designees and Alternates was in their packets (Exhibit B- updated since meeting). She reminded Members to fill in their Evaluations if they had to leave early and invited Observers to indicate their comments on the Comment Cards and the Idea Parking Lot provided. Observers were told a "Listserve" had been established to keep interested parties informed of Collaborative meetings and activities. If they want to be included on the list, they were told to provide their email addresses on the sign in sheet.

REVIEW OF PREVIOUS ORGANIZATIONAL DECISIONS

The Facilitator directed Members to their packets for a copy of a statement of the most recent Organizational Structure of the Steering Committee. (Exhibit C) She explained that any items still in italics had not had final decisions made to date. She indicated that later in the day the Members would be considering further details in their organizational structure.

PROJECT PRESENTATIONS BY FLORIDA DEPARTMENT OF TRANSPORTATION

David Dahlstrom, SFRPC, explained that Members were now moving into a more detailed stage of decision-making. The next two presentations to be delivered by FDOT concerned projects, which would affect all municipalities along the corridor. Some items may affect each jurisdiction in ways that only require local decisions, but others could proceed with a shared agreement by the Collaborative Jurisdictional Members. Mr. Dahlstrom then introduced the first speaker, Jeff Weidner, Mobility Manager, Office of Modal Development, FDOT.

STATE ROAD 7 ENHANCEMENT PROJECTS

Mr. Weidner spoke about three projects that will affect the jurisdictions along the corridor: Bus shelters, ADA improvements and Pedestrian sidewalk headings. (Exhibit D for Mr. Weidner's materials and data) Mr. Weidner indicated there was money available for these projects but that FDOT needed some decisions from the jurisdictions in order to allow FDOT to best accommodate the desires of the stakeholders. By July, 2002, jurisdictions must decide if they will enter into a joint Maintenance Agreement or will each jurisdiction execute a separate Agreement and do the jurisdictions in the Collaborative want uniformity in the bus shelters or will each jurisdiction decide for itself.

Mr. Dahlstrom and Ms. Fleischer indicated these are decisions that will be placed on the Agenda for the next meetings of the Steering Committee to begin to explore the pros and cons and eventually reach consensus on a course of action before the FDOT deadline.

SOUTH STATE ROAD 7 ROAD WIDENING VALUE ENGINEERING UPDATE

The next presentation was given by FDOT representatives James Ford, Design Project Engineer; Steve Braun, Project Engineer; and Gareth Steele. There was a powerpoint presentation (Exhibit E) and discussion regarding Eminent Domain (Exhibit F).

At the end of the presentation, the Presenters asked each jurisdiction to consider and provide input to FDOT on the following items:

1. An Eminent Domain Ordinance
2. Bus Shelter Design
3. Maintenance Agreements
4. Revised Land Development Code
5. Side Street Study
6. Coordination with FDOT

Gareth Steele indicated that Miramar has an Eminent Domain Ordinance. He also indicated that FDOT would like “standing” to come before each jurisdiction.

FUNDING OPPORTUNITIES

SFRPC staff, David Dahlstrom and Terry Manning presented the next items with regard to funding.

DCA TECHNICAL ASSISTANCE GRANT

David Dahlstrom indicated there might be funds available to the Collaborative from the DCA that would assist in their efforts. He told Steering Committee Members that the SFRPC would apply for the funds and negotiate the contract if the Committee gave him permission to do so on behalf of the Collaborative. There was full consensus to give the SFRPC permission to apply for a grant and negotiate any contract that might result if the grant is approved.

BROWNFIELDS ASSESSMENT GRANT PROGRAM

Terry Manning, SFRPC Brownfields Coordinator, gave a presentation regarding Brownfields. (Exhibit G) Ms. Manning explained what it meant to be a “Brownfield”, what criteria was used in making the determination and the pros and cons of having a Brownfield’s designation. At the end of her presentation she asked Members to do the following:

1. Designate the sites might be eligible for designation as a Brownfield.
2. Designate a contact person. Consider signing a letter of support for the SFRPC Brownfields Grant (sample supplied).
3. Consider adding a link from their municipality website to the SFRPC website on Brownfields.
4. Consider inviting her to come to do a presentation to your elected officials.

ECONOMIC DEVELOPMENT ADMINISTRATION REVOLVING LOAN PROGRAM

David Dahlstrom told Members that the SFRPC had received money for a Revolving Loan Fund to provide small businesses with start up funds. He explained some of the criteria and provided pamphlets describing the program. (Exhibit H)

Mr. Dahlstrom asked Members to do the following Homework before the next meeting:

1. Designate a contact person.
2. Advertise in their jurisdiction.
3. Put a link to the SFRPC Website from their municipality website.

At this point in the meeting, participants took a short break.

BUS RAPID TRANSIT PRESENTATION AND VIDEO

Alan Danaher, P.E., Principal Engineer of Kittelson & Associates, Inc. made a presentation and showed a video about rapid bus transit systems in Curitiba, Brazil and Los Angeles. Members were very interested and had the following reactions:

1. Vital for the Collaborative to consider this as a possibility.
2. We need more clarity as to exactly what the right of way is- 6 lanes or 8 lanes?
3. State Road 7 would need to be a "downtown" in order to make this a possibility; we need all jurisdictions to work together.
4. Much education of the public is needed.
5. We need to look at transit supported land uses.
6. US 1 Busway is a successful example.
7. Aesthetics (making it attractive) is an important aspect to gaining acceptance of this concept.
8. Broward County is still growing; the density will be there to support this.
9. This makes sense, but it is a system wide issue. Need to review headways and connection times.
10. We can test this as a pilot project without a lot of capital investment.

JURISDICTIONS DESIGNEE REPORTS

Reports from each Member on the status of projects in their jurisdiction will become a regular part of the Agenda at future meetings. One report was received at this meeting from Tamarac. (Exhibit I)

CONTINUED ORGANIZATIONAL STRUCTURE

At this juncture, the meeting no longer had a quorum. The Facilitator suggested that the next few meetings be shorter and denser. The next meeting will be no more than 2.5 hours long to continue to discuss the items presented by FDOT.

LOGO

FDOT had submitted some designs for logos (Exhibit J). It was decided that the other Members would review these designs and have their graphics departments attempt to design a logo that all Members could accept.

The meeting was then adjourned.