



**DISTRICT XI
LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

MEETING MINUTES

WEDNESDAY, FEBRUARY 27, 2008 @ 10:00 AM

**South Florida Regional Planning Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021
www.sfrpc.com/lepc.htm**

1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:12 am.

2. Introductions

In attendance were LEPC members Eric Borbe, Bob Christensen, Chair George Danz, Larry Doyle, Felipe Hermida, Hugh Johnston (pending), Paulette Kandel, Vice-Chair Gary Koen, Nick Kontax, Bob Marton, Craig Marston (via conference call), Ray McDonald, Jeffrey Peleg, Irene Toner, and LEPC Coordinator Manny Cela. Also in attendance were Miguel Alfonso, Braulio Correa, Yvette McLeod, and Farah Brizard.

Chair George Danz requested a moment of silence in memory of Ramon Hevia, Alternate Member representing FIU who recently passed away.

On behalf of the Committee and SERC, George Danz presented former member Don Perdue with this year's Thomas Yatabe Award. The award was in recognition of Don's many years of service to the LEPC as Chair of the SERC Training Task Force, Chair of the LEPC Training Subcommittee and Vice-Chair of the LEPC. In addition to the award, Don also received an engraved clock.

George Danz announced the awarding on behalf of the Committee and SERC a Certificate of Appreciation to former member Bernie Thompson. Bernie was not present to receive his certificate and will be invited to attend the next meeting.

3. Review of Past Actions

George Danz asked for a motion to approve the October 24, 2007 meeting minutes. It was moved by Jeffrey Peleg, seconded by Bob Marton and passed unanimously.

4. Subcommittee Reports

Training Subcommittee (Bob Marton, Chair)

- The minutes from the November 7, 2007 and January 29, 2008 Training Subcommittee Meetings were available for review.
- The subcommittee prioritized five courses for the coming year at its last meeting and sent Requests for Information (RFI) to the names on the Training Vendor List. Two



classes received responses, which the subcommittee will discuss at its next meeting and an RFI reissued for the remaining three courses.

- Manny Cela described two additional training opportunities:
 - Two 2-Day Homeland Security Exercise and Evaluation Program (HSEEP) free classes – March 26-27, 2008 at SFRPC and June 26-27, 2008 at FDLE
 - Hybrid Electric Vehicle Safety Training, possible collaboration with Clean Cities Coalition grant to help offset \$4,000 cost of two 4-hour first responder classes
- Bob Marton would like more participation from the private sector in LEPC training activities to benefit from the low-cost training.

Planning Subcommittee

- Manny Cela announced that Chief Aspinall had resigned as Chair of the Planning Subcommittee.
- Manny Cela described that the LEPC chose the HMEP Plan an Exercise Planning Grant Option for this year, which requires a Table Top Exercise. Given the fact that the LEPC is staging an exercise this year as part of its biannual exercise rotation, the Planning Subcommittee should be dissolved for this year and its activities absorbed by the Exercise Subcommittee.
- A very long discussion ensued among the members, with Eric Borbe proposing a motion to suspend the Planning Subcommittee for this year and have its activities carried out by the Exercise Subcommittee. Larry Doyle seconded and it carried unanimously.
- Paulette Kandell stated that there is a need to connect training with exercise events. The Hazmat Plan, Training and Exercise Subcommittees should work together, that cross-pollination of committees is essential to the success of the LEPC.

Exercise Subcommittee (Mike Stacks, Chair)

- Irene Toner asked if the Exercise Subcommittee welcomed additional members. Manny Cela responded for the Chair that the Subcommittee was in need of additional member support.
- The minutes from the January 29, 2008 and February 22, 2008 Exercise Subcommittee Meetings were available for review.
- The next meeting will take place Wednesday, March 19, 2008 at 10 a.m. in the MDTA Central Administration Building located at 3300 NW 32 Avenue, Miami, FL 33142.

Attendance Subcommittee (Jennifer Mwaisela-Rose, Chair)

- The Committee reviewed new member applications. Gary Koen proposed a motion to submit the following names to the SERC for consideration, Jeffry Peleg seconded and the Committee voted unanimously:
 - Chief Ron Khawly, Miami Fire Rescue to replace departing Chief Frank Moore, Alternate for Rich Taylor in the Firefighting Category
 - Hugh Johnston, South Florida Response Manager for American Compliance Technologies and Barry University Adjunct Professor in the Interested Citizen Category
 - George Danz changed to Interested Citizen Category



5. **HazMat Emergency Response Plan (Paulette Kandel)**
 - Paulette Kandel stated that the HazMat Emergency Response Plan needs updating and she is requesting copies of HazMat Emergency Response Plans from each county be forwarded to Manny Cela and herself. Broward County currently does not have a HazMat Emergency Response Plan but does have a State-approved County Emergency Management Plan (CEMP). There are clearance-sensitive sections in the plan that should not be made available to the public and should be sited in a separate reference section.
 - Craig Marston agreed to Paulette's comments and plans to get in touch with Irene Toner and Wayne Hinnant to ask the for the Monroe County CEMP. He also stated that the facilities and resources list in the LEPC HazMat Emergency Response Plan need to be updated as well.
 - Bob Marton suggested inter-county communication between local government agencies, cities and the counties in order to properly review the Plan.
 - Nick Kontax suggested the LEPC take part in the environmental portion of the Florida Catastrophic Plan. Doing so would guarantee that hurricanes and other natural disasters affecting South Florida would be documented in the Plan.
 - Paulette Kandel encouraged the members to provide suggestions for updating the Plan at the April 23 LEPC meeting. This would be followed by at least two additional working meetings in May in order to have an updated Plan for member review at the June 25 LEPC meeting. The HazMat Emergency Response Plan is due to the State by the end of the fiscal year, June 30, 2008.
6. **LEPC Coordinator Report (Manny Cela)**
 - Requested additional member participation in subcommittees, especially Exercise and HazMat Plan
7. **Members Comments**
 - Bob Marton asked the members to invite the private sector to take part in meetings and exercises, indicating companies would benefit from participating in the LEPC.
 - The LEPC needs to reach out to BSO FR and others for exercises.
8. **Other Matters**
 - John Long, Public Awareness Facilitator for Florida Gas Transmission Company presented a very informative briefing about gas transmission lines in South Florida followed by a question and answer period.
9. **Upcoming Meetings**
 - LEPC Exercise Subcommittee March 19, 2008 @ 10 a.m. in MDTA Central Admin Building
 - LEPC Meeting April 23, 2008 @ 10 a.m. in SFRPC
10. **Adjourn**

The meeting adjourned at 12:08 am.