



**DISTRICT XI
LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

MEETING MINUTES

WEDNESDAY, April 23, 2008 @ 10:00 AM

**South Florida Regional Planning Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021
www.sfrpc.com/lepc.htm**

1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:02 am.

2. Introductions

In attendance were LEPC members Robert Aspinall, Clifford Berry, Eric Brobe, Robert Christensen, Chair George Danz, Larry Doyle, Juan Farach, Ron Khawly, Martin Klett, Nick Kontax, Ray McDonald, David Ostrander, Stephen Threet, Ryan Williams and LEPC Coordinator Manny Cela. Also in attendance were Miguel Alfonso, Al Howe, Bernie Thompson, Yvette McLeod and Farah Brizard.

George Danz presented the SERC's Certificate of Appreciation to former member Bernie Thompson for his many years of service to the LEPC. Bernie expressed his gratitude and offered to assist with chlorine training classes.

3. Review of Past Actions

George Danz asked for a motion to approve the February 27, 2008 meeting minutes. The item was moved by Eric Brobe, seconded by Larry Doyle and passed unanimously.

4. Subcommittee Reports

Training Subcommittee (Bob Marton, Chair)

- The minutes from the March 12, 2008 Training Subcommittee Meetings were available for review.
- Manny Cela announced that the Clandestine Drug Lab Awareness Class will take place May 28, 2008 at M-D WASD Douglas Rd Bldg. In addition, the Chemical Compatibility and Storage Class will be tentatively scheduled in early June.
- Follow-up contacts were made with vendors for HazMat Awareness and Hospital HazMat courses. There are some concerns regarding exactly what the Hospital HazMat course should include.
- The ERG and CHEMTREC class is awaiting delivery of the ERG books.

Exercise Subcommittee (Mike Stacks, Chair)

- The minutes from the March 19, 2008 and April 16, 2008 Exercise Subcommittee Meetings were available for review.
- Details of the Table Top Exercise and Drill were briefly discussed but the matter was left to be addressed in detail at the next Exercise Subcommittee meeting.



Attendance Subcommittee (Jennifer Mwaisela-Rose, Chair)

- The Committee reviewed new member applications. George Danz requested a motion to approve the following new members for submittal to the SERC: Jose Herrera, Miami-Dade Department of Emergency Management Deputy Director as Principal and Alex Sera, Miami-Dade DEM Emergency Management Coordinator as Alternate in the Emergency Management Category and Juan Farach, City of Sunrise EM Coordinator as Principal in the Non-Elected Local Official Category. The motion was made, seconded by Ray McDonald and passed unanimously.
- Manny Cela reviewed the Attendance Log with the members and stated that all members in good standing will be renewed automatically for two years by the SERC at its July meeting.
- An updated LEPC Members List is available on the LEPC website www.sfrpc.com/lepc/members.htm

5. HazMat Emergency Response Plan (Paulette Kandel)

- Manny Cela stated that the HazMat Emergency Response Plan still needs to be updated and the LEPC had not received copies of county plans as requested at February 22, 2008 meeting. Manny Cela reminded the members of the 60 days prior deadline for the counties to submit their plans. The HazMat Emergency Response Plan is due to the State by the end of the fiscal year, June 30, 2008.
- George Danz stated plans to meet with Broward County officials to facilitate updating the Broward portion of the LEPC's plan.

6. **LEPC Coordinator Report** (Manny Cela)

- Manny Cela encouraged all members to take part in the HazMat Emergency Response Planning process and be active members of the LEPC's subcommittees.

7. **Members Comments**

- Manny Cela stated that there was an issue regarding fee collection for classes and described some of the difficulties in upholding the policy. George Danz suggested that fee collection be suspended for the remainder of the year.
- Manny Cela suggested the LEPC require the attendees to provide their Supervisors contact information in order to encourage more responsible attendance.
- Larry Doyle suggested that calls could be made the day before classes to remind students of the classes. The motion to suspend fee collection for classes was moved by Eric Brobe, seconded by Larry Doyle and passed unanimously.

8. **Other Matters**

- Chair George Danz offered to spend time over the next few weeks to attract new members, especially in the law enforcement and transportation categories.

9. **Upcoming Meetings**

- LEPC Meeting June 25, 2008 @ 10 a.m. in SFRPC
- Information on upcoming meetings, agendas and minutes can be found on the LEPC website www.sfrpc.com/lepc/meetings.htm

10. **Adjourn**

The meeting adjourned at 11:02 am.