



**DISTRICT XI
LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

MEETING MINUTES

WEDNESDAY, JUNE 25, 2008 @ 10:00 AM

**South Florida Regional Planning Council
3440 Hollywood Blvd, Suite 140
Hollywood, FL 33021
www.sfrpc.com/lepc.htm**

1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:08 am.

2. Introductions

In attendance were LEPC members Robert Aspinall, Bob Christensen, Chair George Danz, Jose Herrera, Jaimie Johnson, Hugh Johnston, Ron Khawly, Nick Kontax, Robert Marton, Yvette McLeod, David Ostrander and Jeffry Peleg. Also in attendance were Miguel Alfonso, Greg Thompson and Charles Boyd.

3. Previous Meeting Summary

Minutes from the April 23, 2008 LEPC Meeting were moved by Jeffry Peleg, seconded and carried unanimously.

4. Subcommittee Reports

Training Subcommittee (Bob Marton, Chair)

Manny Cela described the May 28, 2008 Clandestine Drug Lab Awareness Class at the Miami-Dade Water and Sewer Department Douglas Road office in Miami as very successful with 20 students in attendance.

The June 19, 2008 Chemical Compatibility and Storage Class held in the Council offices in Hollywood had 38 students. In fact, the class was so successful that there are 30 names on a waiting list. A second class will be scheduled later this summer.

We have proposals for HazMat Awareness and ERG and CHEMTREC classes which will be scheduled shortly. There was discussion among the members regarding difficulties in properly describing the Hospital HazMat class with a decision deferred to the next meeting. Information on upcoming classes as well as training opportunities can be found on the LEPC website www.sfrpc.com/lepc/training.htm



Exercise Subcommittee (Mike Stacks, Chair)

The members reviewed the minutes from the May 15, 2008 Exercise Subcommittee Meeting.

Manny Cela thanked all the members and others who attended the LEPC/HMEP Table Top Exercise (TTX) held June 12, 2008 at the MD WASD facility in Miami. This TTX served to fulfill the LEPC's requirement for a biannual exercise. The more than 20 participants enjoyed a breakfast courtesy of Vice-Chair Gary Koen and Sentry Industries. The TTX scenario involved the accidental release of hazardous chemicals during transport by truck. A city scale model, courtesy of the Islamorada Fire Department and All-Hazard Training, was used to simulate a heavily traveled intersection of US 1 in Homestead, Florida where the accident takes place.

There was a long discussion by the members regarding the upcoming field exercise, currently scheduled over three days in mid-July at the Homestead Air Reserve Base. Many of the members felt that three days was too long and too great a drain on agency resources. Some commented that Homestead was too distant from their service areas. The consensus was to schedule further discussions among the LEPC Coordinator, Exercise Committee Chair and LEPC Chair to resolve these issues before proceeding.

Attendance Subcommittee (Jennifer Mwaisela-Rose, Chair)

There were two membership applications:

- Yvette McLeod, Senior Safety Specialist, Miami-Dade Water and Sewer Department as Principal in the Health and Safety Category
- Alain Donderiz, Miami-Dade Department of Environmental Resources Management as Alternate for Mike Graham in the Local Environmental Category

Robert Marton moved to accept the new members for submittal to the SERC. Jeffry Peleg seconded the motion which carried unanimously. An updated Members List is available on the LEPC website www.sfrpc.com/lepc/members.htm.

Manny Cela reminded the members that the SERC will automatically renew the membership of all members in good standing for two years at its July meeting.

George Danz detailed the need to appoint a member to the SERC's Training Task Force (TTF). The TTF meets quarterly in Tallahassee in conjunction with the SERC meetings. Any member interested in this appointment was asked to contact Manny Cela.

George Danz announced that long time LEPC member Paulette Kandel was retiring from Broward County service, although she may remain on the Committee as an Interested Citizen. The members discussed several options but the consensus was to present Paulette with a plaque from the LEPC. On behalf of SWS First Response, Jeffry Peleg offered to pay for the plaque.



5. **HazMat Emergency Response Plan** (Paulette Kandel)

Manny Cela stated that a draft version of the 2008 LEPC HazMat Emergency Response Plan is ready for submittal to FDEM. The deadline is June 30, 2008. Manny Cela mentioned that Broward and Monroe counties provided comments for the Plan update. Miami-Dade County did not respond to several inquiries requesting comments. Copies of the 2007 Final and 2008 Draft versions are available from the LEPC website:

<http://www.sfrpc.com/lepc/news.htm>

The members voted unanimously to submit the draft Plan to FDEM.

6. **LEPC Coordinator Report** (Manny Cela)

Manny Cela briefed the members on the SERC's efforts to make E-Plan available to the hazmat community in Florida. E-Plan is a web-based software package that allows access to a database of Tier II facilities. This information is also available from FDEM as a Microsoft Access database via CD-ROM (HMIS).

Manny Cela proposed that as part of the LEPC's "Green Initiatives" to manage costs and reduce waste, the LEPC begin meeting on a quarterly basis. All Districts in Florida, with the exception of LEPC7 and LEPC8 meet quarterly to coincide with SERC meetings. The proposal is for meetings in August, December, March and June. Subcommittees will meet at the discretion of the Subcommittee Chairs on an as needed basis. In addition, the LEPC will continue to provide electronic copies of meeting agendas, minutes and other documents via its website and reduce the volume of printed materials. The motion was moved, seconded by Nick Kontax and carried unanimously.

All members in attendance were provided copies of the 2008 Emergency Response Guidebook.

7. **Upcoming Meetings**

A revised schedule of upcoming meetings will be made available on the LEPC website:

www.sfrpc.com/lepc/meetings.htm

8. **Adjourn**

The meeting was adjourned by the Chair at 11:20 am.