



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

MEETING AGENDA

WEDNESDAY, JANUARY 25, 2012 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

www.sfrpc.com/lepc.htm

Note: Action items requiring a vote are shown with a red bullet ("•").

1. **Welcome and Opening Remarks**
2. **Introductions**
3. **SERC Thomas Yatabe Award and Certificates of Appreciation Presentations**
4. **Previous Meeting Summary**
 - **Approve minutes from the November 30, 2011 SoFlaLEPC Meeting (see attachment)**
5. **Subcommittee Reports**

Training Subcommittee (Mike DiGiovanni, Chair)

- Agencies interested in free hazmat training for their employees please contact Manny Cela
- Information on upcoming classes as well as training opportunities can be found on the SoFlaLEPC website www.sfrpc.com/lepc/training.htm

Exercise Subcommittee (Juan Farach, Chair)

- Preliminary discussions for a Spring 2012 Tabletop Exercise
- As discussed, a "digital" simulator was not located; may build diorama instead
- Request interested members remain after this meeting for five minutes to facilitate scheduling the first Exercise Subcommittee Meeting

Planning Subcommittee (Eric Borbe, Chair)

- FY1112 HMEP Planning Project: Plan an Exercise

6. **Membership Changes (Manny Cela)**

- There are no membership changes this quarter
- Members List available on the LEPC website www.sfrpc.com/lepc/members.htm
- Review Attendance Log (see attachment)

7. **HazMat Emergency Response Plan (Miguel Ascarrunz, Chair)**

- Request volunteers to assist Chair revise HazMat Plan



8. **SoFlaLEPC Coordinator Report (Manny Cela)**

- January 22-28, 2012 is HazMat Awareness Week in Florida
- Theme: **Mercury Awareness and Education**
- SoFlaLEPC Mercury Webpage: www.sfrpc.com/lepc/hazmatweek12.htm
- Educational materials available for distribution by members
- Presentation by Ray McDonald
- Mercury Video Presentations

9. **Members Comments**

10. **Upcoming Meetings**

- Next SoFlaLEPC Meeting - May 23, 2012 @ SFRPC
- Information on upcoming meetings, agendas and minutes can be found on the SoFlaLEPC website www.sfrpc.com/lepc/meetings.htm

11. **Adjourn**



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

MEETING MINUTES

WEDNESDAY, NOVEMBER 30, 2011 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

www.sfrpc.com/lepc.htm

1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:02 am.

2. Introductions

In attendance were James Baptiste, Eric Borbe (Planning Sub Chair), George Colson (SERC TTF Rep), George Danz (Chair), Mike DiGiovanni (Training Sub Chair), Juan Farach (Exercise Sub Chair), Jaimie Johnson, Troy Johnson, Paulette Kandel, Nick Kontax, Craig Marston, Yvette McLeod, David Ostrander, Jeffry Peleg, Gregory Thompson, Michael Thomson, Adam Yanckowitz and Coordinator Manny Cela. Also in attendance were Keith Wall and Mark Allen.

3. Previous Meeting Summary

A motion was made by Gregory Thompson to approve the minutes from the August 24, 2011 Meeting. The motion was seconded by George Colson and approved unanimously.

4. Subcommittee Reports

Training Subcommittee (Mike DiGiovanni, Chair)

Chair Mike DiGiovanni reported on the November 17, 2011 Training Subcommittee meeting, minutes of which were attached to the agenda. The Subcommittee discussed training needs in the District and prepared the **FY1112 Training Package** for approval by the Committee. The Package includes **Chemical Compatibility and Storage, "Enhanced" HazMat Awareness, Chemical Suicide Response, HAZWOPER Refresher and HazMatIQ**. Paulette Kandel moved for approval of the Package, which was seconded by Juan Farach and passed unanimously.

Ms. Kandel also moved the item authorizing the Chair, Training Sub Chair and Coordinator to negotiate on behalf of the SoFlaLEPC to offer as many of the approved courses as possible within budget. The item was seconded by Nick Kontax and passed unanimously.

Exercise Subcommittee (Juan Farach, Chair)

Chair Juan Farach recommended selection of the "Plan an Exercise" HMEP Planning Option to assist in planning this year's biennial tabletop exercise. The members engaged in a lively discussion, including the merits of an "electronic, interactive simulator" versus using a diorama. Gregory Thompson recalled using a simulator for an exercise in District 10. Exercise Planning meetings will begin in early 2012.



Planning Subcommittee (Eric Borbe, Chair)

Chair Eric Borbe concurred with previous recommendations that the “Plan an Exercise” Option be selected. The motion was made by Gregory Thompson, seconded by Jeffrey Peleg and passed unanimously.

5. Membership Changes (Manny Cela)

Manny Cela presented information on three new membership applications:

- Capt. Anthony Trim, HazMat Bureau OIC, Miami-Dade Fire Rescue as Primary in the Firefighting Category
- Lt. Michael Thomson, HazMat Certification Program Manager, Miami-Dade Fire Rescue as Alternate for Capt. Trim
- Dario Alfonso, Operations Supervisor, Brenntag Mid-South as Primary in the Facility Owners and Operators Category

Jaimie Johnson moved that the new member applications be submitted to the SERC for approval. Gregory Thompson seconded the motion which passed unanimously.

6. HazMat Emergency Response Plan Update (Miguel Ascarrunz, Chair)

Manny Cela indicated Chair Miguel Ascarrunz will continue in that capacity and updates to the Plan will begin after the next meeting.

7. SoFlaLEPC Coordinator Report (Manny Cela)

Manny Cela presented four dates selected for the 2012 Committee meetings. These are January 25, May 23, August 22 and November 28. A motion to approve was made by Hugh Johnston, seconded by George Colson and approved unanimously.

Chair Danz, Vice Chair Koen and Manny Cela submitted the following nominations to the SERC for the 2012 Thomas Yatabe Award and Certificates of Appreciation. The Yatabe Award will be presented at the January SERC meeting in Altamonte Springs and the Certificates at the January 25 SoFlaLEPC meeting in Hollywood. Chair Danz indicated that members would be included in making the selections next year. The nominees for 2012 are:

- | | |
|-----------------------------|---------------|
| Thomas Yatabe Award | Nick Kontax |
| Certificate of Appreciation | Robert Marton |
| Certificate of Appreciation | George Colson |

Manny Cela reminded the members that January 22-28, 2012 will be **HazMat Awareness Week**. Our next meeting (January 25) was scheduled to coincide with this event. The theme this year is **Mercury Awareness and Education**. Mr. Cela requested member input and suggestions.

There was a lengthy and lively discussion on how to best promote HazMat Awareness Week. Jeffrey Peleg will send links to Mercury websites. Nick Kontax suggested we encourage more recycling of CFLs and other items containing Mercury. Paulette Kandel suggested we ask FPL to put a brochure in its next utility bill. She will also contact local public library directors for permission to distribute flyers in their lobbies. Eric Borbe indicated that in Miami-Dade, CFLs



and other bulbs can be taken to the South Dade Transfer Station. Troy Johnson suggested preparing a brochure that county inspectors could bring with them during site visits. Yvette McLeod suggested the announcement be placed in the Miami-Dade County website. Juan Farach suggested that Comcast and other cable operators might provide free Public Safety Announcements on the subject.

It was agreed that educational materials, such as flyers and brochures, would be prepared and made available to the members for distribution at their places of business and other locations.

8. Member Comments

George Colson briefed the members on the activities of the SERC Training Task Force, which is currently rewriting the “suspicious white powder” response protocols.

The Port of Palm Beach will conduct a Full Scale Exercise on February 12, 2012 to include FBI, USCG, FDLE, PBSO and PBFIR among others.

9. Upcoming Meetings

The next SoFlaLEPC Meeting will take place Wednesday, January 25, 2012 at 10 am in the SFRPC Hollywood offices. Additional information on upcoming meetings, agendas and minutes can be found on the SoFlaLEPC website www.sfrpc.com/lepc/meetings.htm.

10. Adjourn

A motion to adjourn was made at 11:10 am by Eric Borbe. The motion was seconded by Jeffry Peleg and passed unanimously.

South Florida LEPC - District 11 Attendance Log

Principal Alternate	Last, First	Aug-26-09	Dec-02-09	Feb-17-10	Jun-02-10	Aug-25-10	Dec-01-10	Feb-16-11	May-25-11	Aug-24-11	Nov-30-11
P	ALFONSO, DARIO										
A	Vacancy										
P	BAPTISTE, JAMES				Present	Present	Present		Present	Present	Present
A	Jadotte, Kerck				(Present)						
P	BATISTA, NIEL		Present		Present	Present	Exc.		Present		
A	Johnson, Troy										Present
P	BORBE, ERIC	Present	Present	Present	Present	Exc.		Present	Present		Present
A	Vacancy										
P	COLSON, GEORGE	Present		Exc.	Present	Present			Exc.	Present	Present
A	Yanckowitz, Adam			Present							(Present)
P	DANZ, GEORGE	Exc.	Present	Present	Present	Exc.	Present	Exc.	Present	CC	Present
A	Vacancy										
P	DIGIOVANNI, MICHAEL		Present	Present	Present	Present	Present	Present	Present	Present	Present
A	Vacancy										
P	DOBRONZ, JASON							Present			
A	Vacancy										
P	DOYLE, LARRY		Exc.	Present	Present	Present	Present	Exc.	Exc.	Present	Exc.
A	Berry, Cliff		Exc.					Exc.	Exc.		Exc.
P	FARACH, JUAN	Present	Exc.	Present	Present	Present	Present	Present		Present	Present
A	Vacancy										
P	GOMEZ, MAURICIO	Present						Exc.			Exc.
A	Salgado, Maria	(Present)	Present		Present			Exc.		Present	Exc.
P	GRAHAM, MIKE				Present						
A	Donderiz, Alain		Exc.					Present			Exc.
P	HIDALGO, MIGUEL	Present		Present				Present	Exc.		
A	Cabrera, Jose										
P	JOHNSON, JAIMIE	Present	Present		Present	Present	Present		Present	Present	Present
A	Ostrander, David	(Present)	(Present)		(Present)	(Present)		Present	(Present)	(Present)	(Present)
P	JOHNSTON, HUGH	Present	Present		Present			Present			Present
A	Vacancy										
P	KANDEL, PAULETTE	Present	Present	Present	Exc.	Present		Present	Exc.	Present	Present
A	Vacancy										
P	KLETT, MARTIN		Present		Exc.	Exc.	Present				
A	Hite, Jim					Present					
P	KOEN, GARY	Present		Present		Present	Present	Present	Present	Present	Exc.
A	Gonzalez, Ana										
P	KONTAX, NICK	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
A	Maxwell, Brett							(Present)	Present		
P	LANZA, CHUCK							Exc.	Exc.		
A	Ascarrunz, Miguel			Present	Present	Present		Present	Exc.		
P	MARSTON, CRAIG	Exc.			CC						Present
A	Vacancy										
P	MCDONALD, RAY	Exc.	Present	Present	Present	Present		Present	Present	Present	
A	Christensen, Bob	Present		(Present)	(Present)	(Present)		(Present)	(Present)	(Present)	
A	MCLEOD, YVETTE	Present	Present	Present	Present	Present	Present	Present	Present		Present
P	Tovar, Jose										
P	PELEG, JEFFRY	Present	Present	Present	Present	Exc.	Present	Present	Present	Exc.	Present
A	Vacancy										
P	RODRIGUEZ, HUGO				Present						
A	Mitchell, Brian					Present	Present		Present		
P	TAYLOR, ROBERT									Exc.	
A	Vacancy										
P	THOMPSON, GREGORY	Present	Exc.			Exc.	Present	Present	Present		Present
A	Vacancy										
P	THREET, STEPHEN				Present		Present	Exc.			Exc.
A	Gannon, Ana				(Present)	Present		Present	Present	Present	
P	TONER, IRENE	Present	Exc.	Present	Present	Present	Present	CC	CC	Present	Exc.
A	Musser, Chris					(Present)		Present	Present		
P	TORRES, JOSE									Exc.	
A	Perez, Fernando									Exc.	
P	TRIM, ANTHONY										
A	Thomson, Sparky										Present
VOTES PRESENT					21	17	15	19	16	14	16
Quorum = 9											

P - Present
 Exc.- Excused Absence
 CC - Conference Call

Note: Attendance Log reflects our records. Please notify if corrections are needed.