



## **SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE**

### **EXERCISE SUBCOMMITTEE INITIAL PLANNING CONFERENCE MINUTES**

**THURSDAY, MARCH 4, 2010 @ 10:00 AM**

**South Florida Regional Planning Council  
3440 Hollywood Blvd, Suite 140  
Hollywood, FL 33021  
[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)**

**1. Welcome and Opening Remarks**

The meeting was called to order by Exercise Subcommittee Chair Juan Farach at 10:07 am.

**2. Introductions**

In attendance were SoFlaLEPC Chair George Danz, Exercise Sub Chair Juan Farach, Miguel Hidalgo, Paulette Kandel, SoFlaLEPC Vice-Chair Gary Koen, Ray McDonald, Yvette McLeod, Ron White and Coordinator Manny Cela.

**3. Recap of Previous Meeting**

Coordinator Manny Cela provided a brief recap of Subcommittee actions to this point.

**4. Exercise Objective and Suggested Target Capabilities**

The members discussed and agreed to use the “prompt and safe recognition and identification of radiological materials involved in a transportation accident” as the Exercise Objective. The suggested Target Capabilities of: WMD/HazMat Response and Decontamination, Responder Safety and Health, Onsite Incident Management and Environmental Health were also accepted.

**5. Exercise Design Elements**

Scenario

Much discussion centered on the scenario specifics. Several members suggested alternatives and additional components, while still retaining the radiological nature of the event. Chair Juan Farach agreed to compile the comments plus input from previous meetings and other experts to draft a more detailed scenario.

Logistics

The Friday, June 4, 2010 exercise date was accepted, as was the venue, the City of Sunrise Civic Center. The timeline will be from 8 am to Noon. The City has graciously agreed to provide some refreshments and large-capacity coffee brewer. We need to find a sponsor for coffee supplies and assorted pastries.

Participating Agencies

All HazMat teams in the District, one Miami-Dade and one Broward dispatch, three County Emergency Management Agencies, three County Health Departments, the Florida Bureau of Radiation Control, Miami-Dade DERM and Broward EP&GM, Law Enforcement for the cities involved and FDOT. It was also agreed to invite all District Fire Departments, even if we must curtail their participation to a single member due to space considerations.



The invitations are to include an RSVP date and request in which capacity they wish to participate (i.e. player, observer or evaluator). It was suggested that members Neil Batista (MD EM&HS) and Miguel Ascarrunz (BEMA) would have a list of fire departments and ESF-2s (communications or dispatch) in their respective counties.

**6. Meeting Calendar**

- Concept and Objectives Meeting (C&O) – Thursday, February 11, 2010 at 10 am
- Initial Planning Conference (IPC) – Thursday, March 4, 2010 at 10 am
- Midterm Planning Conference (MPC) – Thursday, April 15, 2010 at 2 pm
- Final Planning Conference (FPC) - TBD
- Table Top Exercise (TTX) – Friday, June 4, 2010 at 8 am

**7. Action Items for Next Meeting**

- Draft Scenario Description
- Specific questions to be addressed by “RAD” experts
- List of agencies to be invited
- Draft Situation Manual (SitMan)

**8. Members Comments**

Several members offered their assistance in preparing materials and documentation for the exercise, as well as during the actual event.

**9. Next Meeting**

The next Exercise Subcommittee meeting will take place at 2 pm on Thursday, April 15, 2010.

**10. Adjourn**

The meeting was adjourned by the Chair at 11:40 am.