



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE

### EXERCISE SUBCOMMITTEE MIDTERM PLANNING CONFERENCE MINUTES

THURSDAY, APRIL 15, 2010 @ 2:00 PM

South Florida Regional Planning Council  
3440 Hollywood Blvd, Suite 140  
Hollywood, FL 33021  
[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)

**1. Welcome and Opening Remarks**

The meeting was called to order by Exercise Subcommittee Chair Juan Farach at 2:12 pm.

**2. Introductions**

In attendance were Miguel Ascarrunz, Mike DiGiovanni, Exercise Sub Chair Juan Farach, Hugh Johnston, Paulette Kandel, Yvette McLeod and Coordinator Manny Cela. Also in attendance were Ron White and Richard Allen.

**3. Recap of Previous Meeting**

Coordinator Manny Cela provided a brief recap of Subcommittee actions to this point.

**4. Items for Discussion**

Items for discussion included logistics, draft Scenario Narrative, draft Situation Manual (SitMan) and Invitation List. Ron White provided valuable information about specific radiation values that should be included in the scenario. Yvette McLeod agreed to provide contacts for Miami-Dade fire departments and Miguel Ascarrunz the same for Broward.

**5. Meeting Calendar**

- Final Planning Conference (FPC) – Thursday, May 20, 2010 at 10 am
- Table Top Exercise (TTX) – Friday, June 4, 2010 at 8 am

**6. Action Items for Next Meeting**

- Invitation List
- Final Exercise Scenario Narrative
- Final Situation Manual

**7. Members Comments**

Several members offered their assistance in preparing materials and documentation for the exercise, as well as during the actual event.

**8. Next Meeting**

The next Exercise Subcommittee meeting will take place at 10 am on Thursday, May 20, 2010.

**10. Adjourn**

The meeting was adjourned by the Chair at 3:15 pm.