



SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

MEETING MINUTES

WEDNESDAY, DECEMBER 1, 2010 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

www.sfrpc.com/lepc.htm

1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:05 am.

2. Introductions

In attendance were James Baptiste, Chair George Danz, Mike DiGiovanni, Larry Doyle, Exercise Subcommittee Chair Juan Farach, Jaimie Johnson, Martin Klett, Vice Chair Gary Koen, Nick Kontax, Yvette McLeod, Brian Mitchell, Jeffrey Peleg, Gregory Thompson, Stephen Threet, Irene Toner and Coordinator Manny Cela. Also present were Siteila Sepgo and Charles Boyd.

The members observed a moment of silence for former Executive Director Carolyn Dekle who recently passed away.

3. Previous Meeting Summary

A motion was made by Greg Thompson to approve the minutes from the August 25, 2010 Meeting. The motion was seconded by Brian Mitchell and approved unanimously.

4. Subcommittee Reports

Training Subcommittee (Bob Marton, Chair)

Manny Cela reported for Chair Bob Marton. The Training Subcommittee met November 15, 2010 and recommended the following courses: HazMat Awareness/REP, Chemical Compatibility and Storage, HAZWOPER, HazMatIQ and CAMEO. All classes will be 8-hours in duration. The proposal was moved by Brian Mitchell, seconded by Greg Thompson and approved unanimously. A request was made to authorize the Training Subcommittee Chair, SoFlaLEPC Chair and Coordinator to negotiate on behalf of the Committee to offer as many of the approved courses as possible within budget. A motion to approve was made by Greg Thompson, seconded by Brian Mitchell and passed unanimously. A request was made for a member to serve as Training Subcommittee Vice-Chair. Mike DiGiovanni volunteered and was appointed.

Exercise Subcommittee (Juan Farach, Chair)

No report.



Planning Subcommittee (Eric Borbe, Chair)

Manny Cela described the available HMEP Planning Project Options and recommended the selection of **Section 302 Facility Outreach**. Larry Doyle made a motion to that effect, which was seconded and approved unanimously.

5. **Membership Changes (Manny Cela)**

There were no membership requests.

6. **HazMat Emergency Response Plan**

The Committee discussed plans for revising and updating the 2010 Plan. Miguel Ascarrunz volunteered to lead the effort. Irene Toner will ask Chris Musser to provide updates for Monroe County. Charlie Boyd suggested the wording be changed and updated.

7. **SoFlaLEPC Coordinator Report (Manny Cela)**

Meeting dates for the coming year are selected during the December meeting. The following suggestions are approximately three months apart and coincide with the quarterly submittals of HazMatters Reports to the SERC. It is suggested the SoFlaLEPC meet February 16, May 25, August 24 and November 30 in 2011. Jeffrey Peleg motioned to approve the dates, seconded by Greg Thompson and approved unanimously.

Florida HazMat Awareness Week will take place February 13-19, 2011. The main topic will be Shelter-In-Place. Manny Cela suggested a presentation during the February 16, 2011 meeting and requested volunteers. The members offered several suggestions, including sending color brochures via email.

8. **Member Comments**

Chair George Danz briefed the members on his attendance at the E-Plan Conference in Fort Myers, Florida. There were a total of 51 participants, the majority from Florida. E-Plan will be expanded and additional features added over the coming year. Portions of the system are accessible to the public and contain great information resources.

9. **Upcoming Meetings**

The next SoFlaLEPC Meeting will take place February 16, 2011 at 10 am in the SFRPC Hollywood offices. Additional information on upcoming meetings, agendas and minutes can be found on the SoFlaLEPC website www.sfrpc.com/lepc/meetings.htm.

10. **Adjourn**

Yvette McLeod motioned to adjourn the meeting at 11:35 am, which was seconded by Jaimie Johnson and approved unanimously.