



## SOUTH FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE - DISTRICT 11

### MEETING MINUTES

WEDNESDAY, DECEMBER 2, 2009 @ 10:00 AM

South Florida Regional Planning Council

3440 Hollywood Blvd, Suite 140

Hollywood, FL 33021

[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)

#### 1. Welcome and Opening Remarks

The meeting was called to order by Chair George Danz at 10:08 am.

#### 2. Introductions

In attendance were Neil Batista, Eric Borbe, Charlie Boyd, Chair George Danz, Michael DiGiovanni, Jaimie Johnson, Hugh Johnston, Paulette Kandel, Martin Klett, Nick Kontax, Bob Marton, Ray McDonald, Yvette McLeod, David Ostrander, Jeffry Peleg, Maria Salgado and Coordinator Manny Cela. Also in attendance were John Balbuza, Tony Deas, Reggie Johnson, Clifford Smith, Brian Mitchell and an FDEP representative.

#### 3. Previous Meeting Summary

Minutes from the August 26, 2009 LEPC Meeting were moved by Charlie Boyd, seconded by Jeffry Peleg and approved unanimously with no changes.

#### 4. Subcommittee Reports

##### Training Subcommittee (Bob Marton, Chair)

There were no comments on the minutes from the subcommittee meetings in Marathon on November 17, 2009 and Hollywood on November 19, 2009. Subcommittee Chair Bob Marton briefly described the process used to prepare the FY0910 Training Package, including soliciting suggestions from previous students and the two subcommittee meetings. The recommended courses are **HazMatIQ, CAMEO, HAZWOPER, ERG & CHEMTREC How-To, Clandestine Drug Lab, HazMat Awareness and Chemical Compatibility and Storage**. Coordinator Manny Cela provided additional details of the meetings (as described in the minutes) including the **Foam/Ethanol Training** and **4-hour Corrosives** courses, which may be offered if logistics issues are resolved. Paulette Kandel asked if EPA still provided free CAMEO training. Manny Cela indicated he would check the availability of such training. A motion to approve the Training Package was moved by Charlie Boyd, seconded by Hugh Johnston and approved unanimously.

A motion to authorize the Chair, Training Subcommittee Chair and Coordinator to negotiate on behalf of the SoFlaLEPC to offer as many of the approved courses as possible within budget was moved by Charlie Boyd, seconded by Jaimie Johnson and approved unanimously.



Exercise Subcommittee (Chair Pending)

Manny Cela stated that several members had expressed an interest in participating in this subcommittee, including Juan Farach, Miguel Hidalgo, Jeffry Peleg, Paulette Kandel, Gregory Thompson and Charlie Boyd. Mr. Cela indicated he would contact Juan Farach to discuss his serving as Chair and scheduling the first meeting in January 2010. Chair George Danz requested any members interested in participating to contact Manny Cela.

Planning Subcommittee (Eric Borbe, Chair)

Eric Borbe thanked all the members who participated in this year's planning project, including George Colson, Bob Christensen, Hugh Johnston, Paulette Kandel, Ray McDonald, Yvette McLeod, Howard Vollovick and Randall Maver. Mr. Borbe also thanked the SFRPC administrative staff for their participation.

Manny Cela indicated that FDEM is rolling out a new online system for Tier II Form submission starting in January 2010. It is expected that many facilities will need assistance in filing their forms and several Florida LEPCs are choosing a modified **Section 302 Facility Outreach** Option to help facilitate the process. This planning project requires contact with all Section 302 facilities in the District and 50 onsite visits.

Paulette Kandel asked if the Committee instead could host workshops and invite the facilities to attend. Chair George Danz indicated that several options would be explored but given the nature of the outreach needed, person-to-person interaction would probably work best. Nick Kontax agreed that site visits were preferable and offered to participate. Chair George Danz requested that any additional interested members contact Eric Borbe or Manny Cela. Paulette Kandel made a motion to select a modified Section 302 Facility Outreach Option as the planning project for FY0910. The motion was seconded by Charlie Boyd and approved unanimously.

**5. Membership Changes (Manny Cela)**

The following membership changes were moved by Charlie Boyd, seconded by Jaimie Johnson and approved unanimously: Sergeant Michael DiGiovanni with the Monroe County Sheriff's Office as Primary in the Law Enforcement Category and Adam Yanckowitz, Director of the Broward County Health Department Office of Emergency Operations, as Alternate for George Colson in the Health and Safety Category.

**6. HazMat Emergency Response Plan (Paulette Kandel)**

Chair George Danz thanked Paulette Kandel for her work last year updating the SoFlaLEPC HazMat Emergency Response Plan. Ms. Kandel indicated that other members were involved as well, including Charlie Boyd. Update of the current plan will begin in calendar 2010.

**7. SoFlaLEPC Coordinator Report (Manny Cela)**

The Governor is expected to designate February 14-20, 2010 as **HazMat Awareness Week** with an emphasis on **Chemistry in the Classroom**. LEPCs will participate through outreach activities to provide information and increase awareness in this important subject. Manny Cela requested suggestions and assistance from Committee members to carry out these activities.



It was proposed that the HazMatIQ class be offered since it made chemistry so easy to understand. Manny Cela indicated that at a cost of nearly \$5,000 for 30 students it was impractical. Jeffrey Peleg suggested distributing freely available documents from the Web at schools. So many chemicals are already in schools, such as “White Out”, copier toner and backup batteries, that perhaps something as simple as “How to Read MSDS Sheets” would be beneficial. Bob Marton suggested that chemistry classrooms should be inventoried to identify old, outdated and potentially dangerous chemicals for disposal. Charlie Boyd suggested fieldtrips for chemistry students, especially AP-level and charter schools. John Balbuza suggested a webcast may be an excellent way to reach a broad audience. Bob Marton suggested that students could serve their community service requirements through internships working on the planning project and accompany members to site visits.

Manny Cela indicated that in the past FDEM was interested in reaching as broad an audience as possible in these activities and that with the holidays coming up, time was short. Chair George Danz asked the members to contact Manny Cela with suggestions and offers to participate.

Manny Cela suggested meeting dates for 2010 which correspond with the 2009 dates with the exception of the March meeting, which is moved up to February to coincide with HazMat Awareness Week. **The 2010 meetings will take place February 17, June 2, August 25 and December 1.** Bob Marton moved the suggested meeting dates, which was seconded by Jeffrey Peleg and approved unanimously.

#### 8. **Presentations and Members Comments**

Representatives from the DHS Region 4 Office of Infrastructure Protection, Inspections and Enforcement Division were on hand for a presentation. Tony Deas and Reggie Johnson along with Clifford Smith described how their programs can affect certain hazmat facilities and answered many questions from the members.

SERC SOT Vice-Chair and SoFlaLEPC Member Charlie Boyd briefed the Committee on his recent trip to the E-Plan Annual Conference, including upcoming improvements such as ALOHA pluming. A live online demonstration of E-Plan followed during which Mr. Boyd explained how to perform facility and chemical searches and how to use the available tools.

#### 9. **Upcoming Meetings**

The next SoFlaLEPC Meeting will take place at 10 am on February 17, 2010 at the SFRPC offices. Information on upcoming meetings, agendas and minutes can be found on the SoFlaLEPC website [www.sfrpc.com/lepc/meetings.htm](http://www.sfrpc.com/lepc/meetings.htm).

#### 10. **Adjourn**

Chair George Danz asked for a motion to adjourn at 11:52 am. The motion was moved by Jeffrey Peleg, seconded by Hugh Johnston and approved unanimously.