

## PRE-PLANNING Shelter-In-Place

It's important that you have a plan for your home or business for sheltering-in-place. Some key steps in this plan are:

1. Know which doors and windows are likely to be open and assign someone to check and close them.
2. Know where the manual vents are and how to close them.
3. Know where forced air heating and cooling controls and power exhaust vents are located and how to turn them off.
4. Know what room you will go into and how to seal it. Have a SIP kit prepared that includes things like plastic sheeting, duct tape, scissors, towels, rags, etc...
5. Have a radio (preferably two: one electric and one battery-operated) in the room you've identified. Know the emergency alert system station(s) for your area and tape the station numbers onto the side of the radio.
6. In Broward, Dade, and Monroe Counties tune to any of the AM and FM radio stations broadcasting emergency bulletins and news.

## Shelter-In-Place

What does it mean?

- Go indoors immediately!
- Close all windows and doors.
- Turn off all ventilation systems.
- Go to an inside room & seal it.
- Turn on radio/TV for further instructions.

### Shelter-In-Place Kit

You should gather the following items together in a box or other container to have ready for any emergency:

- plastic sheeting for windows
- duct tape & scissors
- towels/rags for vents & under doors
- drinking water in jugs
- battery-operated radio (with emergency station numbers taped on the side & extra batteries)
- working flashlight and extra batteries
- snacks

Note: Try to use a room with a phone or bring a portable phone with you.



# Shelter In Place

What does it mean?

Emergency Instructions from the  
**District 11**  
Local Emergency  
Planning Committee



For more information contact  
your county  
Emergency Management Agency  
Broward 954-831-3900  
Miami-Dade 305-468-5400  
Monroe 800-955-5504

or:

Manny Cela, LEPC Coordinator  
3440 Hollywood Blvd, Suite 140  
Hollywood, FL 33021

[celam@sfrpc.com](mailto:celam@sfrpc.com)

[www.sfrpc.com/lepc.htm](http://www.sfrpc.com/lepc.htm)

## What does Shelter-In-Place mean?

You and your family must know what to do if you are advised to Shelter-In-Place.

Shelter-In-Place is used to describe where you go into a building that can be sealed to prevent outside air from getting inside.

It's important to remember that an automobile is not suitable to shelter in place. Seek refuge in a building. There may be a time when an emergency takes place in your community due to an airborne chemical release. The outside air quality may be affected to the point that it isn't safe to be outside. In a case like this it is usually safer to **shelter-in-place** until the wind disperses and moves the chemical(s) away.

## NOTIFICATION

If there is an emergency that may be a risk to the public, your emergency management officials will notify you by radio, television or telephone. In Broward, Miami-Dade and Monroe Counties, emergency officials are trained to activate the Community Alert Network.

*Example: "There has been a release of chlorine in your area. Please shelter-in-place and turn on your TV or radio. Listen for essential emergency information."* For airborne chemical releases the safest immediate action is to **shelter-in-place** while listening for further instructions.

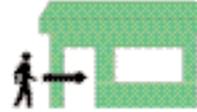
For most releases, there is not enough time for evacuation.

**Broward & Miami-Dade**  
WIOD-610 AM - English  
WQBA-1140 AM - Spanish  
WDNA-88.9 - Creole

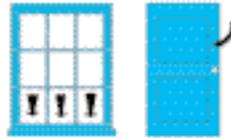
**Monroe County**  
Upper Keys, WFKZ-103.1 FM  
Lower Keys, WEOW-92.7 FM  
Marathon, WFFG-1300 AM

## Shelter-In-Place

1. **Go inside immediately and turn on a radio or TV for emergency information.**



2. **Close all windows and doors.**



3. **Turn off all ventilation systems.**



4. **Once inside, go into and seal a room, if at all possible.**
5. **Continue listening to radio or TV for further instructions.**

## INSTRUCTIONS

Go inside the nearest structure such as a home, school, store or public building. Bring pets inside if practical. If indoors already, stay there! Turn a radio or TV on for emergency information. If you are in a vehicle, close all windows, manual vents and ventilation systems. Turn the radio on for emergency information

Once you're inside a structure: Shut all windows, doors, chimneys and fireplace vents, this includes everything that can be closed quickly and easily to prevent the chemical from entering.

Turn off all forced air heating or cooling systems. Turn off stove and bathroom exhaust fans.

Go into a room, preferably with no windows or outside air vents. If possible seal the door, windows, vents, etc., with plastic sheeting and tape, or with wet rags.

Continue listening to a local emergency alert station on the radio or TV. You may be given instructions to evacuate. You will be notified when the emergency is over. (Use a battery-powered radio if the power is off.)

